



## **REGULAR MONTHLY BOARD MEETING**

**February 24, 2009  
7:00 P.M.**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**



# KENOSHA UNIFIED SCHOOL BOARD

REGULAR SCHOOL BOARD MEETING

Educational Support Center

February 24, 2009

7:00 P.M.

## AGENDA

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards, Board Correspondence, Meetings and Appointments
  - National Financial Leadership Challenge
  - Regional Science and Engineering Fair
  - All State Student Theater Performance Award
  - 100<sup>th</sup> Year Anniversary of the NAACP
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by the Board of Education
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations ..... Page 1
  - B. Consent/Approve Minutes of 1/27/09, 1/29/09 and 2/10/09 Special Meetings and Executive Sessions, 2/10/09 Special Meeting and 1/27/09 Regular Meeting ..... Pages 2-19
  - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers..... Pages 20-21

SCHOOL BOARD AGENDA

Page 2

February 24, 2009

XII. Old Business

- A. Discussion/Action Waiver of Policy 1330 -  
Use of School District  
Facilities ..... Pages 22-23
- B. Discussion/Action Request to Form  
Attendance Area  
Committee For  
New High School ..... Pages 24-30
- C. Discussion/Action 2008-2009 Summer  
School Report and  
Recommendations ..... Page 31  
**(Also See Complete Report)**
- D. Discussion/Action Policy 5433 Tobacco Use  
By Students and Policy  
5434 Alcohol and Other  
Drug Use  
(First Reading) ..... Pages 32-40

XIII. New Business

- A. Discussion/Action Donations to the  
District ..... Page 41

XIV. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal  
Deadlines For School Board (February-March)..... Page 42

XV. Predetermined Time and Date of Adjourned Meeting, If Necessary

**Kenosha Unified School District No. 1  
Kenosha, Wisconsin**

Human Resources recommendations concerning the following actions:

**February 24, 2009**

Action	Board Date	Code	Staff	Employee Last Name	Employee First Name	School/Dept	Position	Effective Date	Salary or Hourly Rate	Reason	Step / Level	Letter or Contract
Appointment	2/10/09		Educ. Assistant	Long	Allison	Bullen Middle School	Educational Assistant	01/05/09	13.13	Appointment		Contract
Early Early Retirement	2/10/09		Instructional	Fennema	Virginia	Brass Community School	Social Worker	06/12/09	69,361.00	Early Early Retirement	M30 Step 15	Contract
Appointment	2/10/09		Instructional	Francis	Cheryl	Tremper High School	Math Teacher	01/23/09	34,600.00	Appointment	B Step 3	Letter
Early Early Retirement	2/10/09		Instructional	Ghoca	Mitchell	Bradford	CBD Special Education Teacher	01/30/09	69,361.00	Early Early Retirement	M30 Step 15	Contract
Appointment	2/10/09		Instructional	Schultz	Matthew	LakeView Technology Academy	Technology Education Teacher	01/26/09	34,600.00	Appointment	B Step 3	Letter
Appointment	2/10/09		Instructional	Jurgensen	Erin	Tremper High School	English Teacher	01/23/09	34,600.00	Appointment	B Step 3	Letter
Appointment	2/24/09	**	Instructional	Bischoff	Elisabeth	Columbus Elementary	Cross Catagorical Special Education	01/30/09	24,629.50	Appointment	M12 Step 8	Letter
Appointment	2/24/09	**	Instructional	Erskine	Kassondra	Bradford High School	Special Education - CDB	02/02/09	34,600.00	Appointment	B Step 3	Letter
Early Early Retirement	2/24/09	**	Instructional	Pierce	Diane M	Washington Middle School	Social Worker	06/12/09	69,361.00	Early Early Retirement	M30 Step 15	Contract
Early Early Retirement	2/24/09	**	Instructional	Pantig	Marcelo	Columbus Elementary	Teacher - Grade 1	06/12/09	57,514.00	Early Early Retirement	B24 Step 14	Contract
Appointment	2/24/09	**	Educ. Assistant	Lynch	Margaret	Charles Nash Elementary	Educational Assistant - Special Education	02/02/09	13.13	Appointment		Contract
Early Retirement	2/24/09	**	Instructional	Conti	Claudia	Pleasant Prairie Elementary	Teacher - Grade 1	06/12/09	69,361.00	Early Retirement	M30 Step 15	Contract
Appointment	2/24/09	**	Educ. Assistant	Zelada	Paola Rojas	Reuther Central High School	Infant Lab	02/09/09	13.13	Appointment		Contract
Appointment	2/24/09	**	Instructional	Mettry	Rachael	Mahone Middle School	Grade 7 Resource	01/26/09	34,600.00	Appointment	B Step 3	Letter

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD JANUARY 27, 2009

A special meeting of the Kenosha Unified School Board was held on Tuesday, January 27, 2009, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:04 P.M. with the following members present: Mr. Ostman, Mr. Hujik, Mr. Olson, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Dr. Mangi was also present. Mrs. R. Stevens arrived later.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. P. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations for Other Business; Reviewing Findings/Orders by Independent Hearing Officers; Personnel: Employment Relationship; Problems; Position Assignments; Property: Lease/Rental; and Collective Bargaining Deliberations.

Mr. Fountain moved that this executive session be held. Mr. Olson seconded the motion.

Roll call vote. Ayes: Mr. Ostman, Mr. Hujik, Mr. Olson, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Noes: None. Unanimously approved.

Mr. Fountain moved to adjourn to executive session. Mr. Ostman seconded the motion. Unanimously approved.

1. Review Findings/Orders by the Independent Hearing Officers

Mr. Jones arrived at 6:06 P.M. and provided Board members with information regarding two expulsions.

Dr. Mangi and Mr. Jones were excused at 6:11 P.M.

Mr. Hujik moved to concur with the recommendation of the hearing officer with respect to the first expulsion. Mr. Olson seconded the motion. Motion carried. Mrs. P. Stevens dissenting.

Mr. Olson moved to concur with the recommendation of the hearing officer with respect to the second expulsion. Mr. Hujik seconded the motion. Unanimously approved.

Dr. Mangi returned to the meeting at 6:12 P.M.

2. Personnel: Employment Relationship and Position Assignments

Mr. Muhammad arrived at 6:13 P.M. and responded to Board members' questions. He was excused at 6:27 P.M.

3. Property: Lease/Rental

Mr. Finnemore and Mr. Johnston arrived at 6:28 P.M.

Mr. Finnemore gave an update to Board members regarding a lease agreement. A discussion followed.

Mr. Finnemore and Mr. Johnston were excused at 6:48 P.M.

4. Personnel: Employment Relationship; Problems; and Position Assignments

Mrs. Glass arrived at 6:49 P.M. and a discussion took place regarding several personnel issues and possible position assignments.

Mrs. R. Stevens arrived at 6:50 P.M.

5. Collective Bargaining

Mrs. Glass handed out a spreadsheet with salary and benefit information as it relates to each bargaining unit.

Meeting adjourned at 7:00 P.M.

Stacy Schroeder Busby  
School Board Secretary

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD JANUARY 27, 2009

A regular meeting of the Kenosha Unified School Board was held on Tuesday, January 27, 2009, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. P. Stevens, President, presided.

The meeting was called to order at 7:03 P.M. with the following Board members present: Mrs. R. Stevens, Mr. Ostman, Mr. Hujik, Mr. Olson, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Dr. Mangi presented the Perfect Perkins Performance Award, the Project Lead the Way Recognition Awards, the All-State Award for Bradford's "One Flew Over the Cuckoo's Nest" and the Wisconsin All-State Award for Scholastics (Tremper Girls' Cross Country Team).

Dr. Mangi presented an Administrative Appointment.

Mr. Olson moved to approve Mr. Shebaniah Muhammad as Assistant Principal at Tremper High School effective January 27, 2009. Mr. Fountain seconded the motion. Unanimously approved.

Mrs. P. Stevens introduced the Student Ambassador, Vincent McKillip, from Bradford High School and he made his comments.

Mr. Johnston gave his Legislative Report.

Views and comments were expressed by members of the public and Board members made their responses and/or comments.

Dr. Mangi gave his Superintendent's report.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leave of Absence, Retirements and Resignations as presented in the agenda.



Consent-Approve item XI-B – Minutes of the 12/16/08 and 1/13/09 Special Meeting and Executive Sessions, 1/13/09 Special Meeting and the 12/16/08 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Mr. William L. Johnston, Executive Director of Business; Ms. Eileen Coss, Accounting Manager; and Dr. Mangi, excerpts follow:

“It is recommended that receipt numbers CR034763 through CR035340 that total \$593,408.86 be approved.

Check numbers 424512 through 426081 totaling \$7,585,533.60 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated December 1, 4, 16, 19, and 31, 2008 totaling \$3,050,908.79; to US Bank of Milwaukee dated December 1, 3, 11, 15, 23, and 31, 2008 totaling \$906,073.96; and to the Wisconsin Retirement System dated December 31, 2008 totaling \$1,138,989.12 be approved.”

Mr. Olson moved to approve the consent agenda as presented. Mr. Ostman seconded the motion. Unanimously approved.

Dr. Mangi presented the Contract Approval for Purchase: Integrated Library System submitted by Mrs. Annie Fredriksson, Coordinator of Library Media/Instructional Technology/Media Production; Dr. Edie Holcomb, Executive Director of Curriculum & Instructional Services; and Dr. Mangi, excerpts follow:

“In 1995-1996 Kenosha Unified purchased our current Integrated Library System (Dynix). This antiquated DOS-based system presents continual challenges due to its inflexibility and restricted system capabilities. It also faces discontinued vendor support in the near future. Per Kenosha Unified School District’s Information & Technology Plan that the Board approved in March of 2008, the need for a new Integrated Library System had been identified as an action step for replacement.

The Department of Library Media, Instructional Technology, and Media Production has completed the review of technical proposals for Web-based, Integrated Library System (ILS) software programs to support a union Online Public Access Catalog, Circulation, Cataloging, Inventory, Equipment Management, and Reporting for 35 school libraries and one centralized district instructional media center. Proposals submitted included installation, training services, ongoing software maintenance & support, and implementation services.

Most of the Destiny Integrated Library System will be funded utilizing Common School Funds. The one time \$8,000 hardware cost will be covered by the IMC account.

\$22,158 of Annual Licensing and Maintenance Cost will be covered by District for maintenance. Common School Funds will cover the remaining annual enrichment/subscription dollars.

At its January 13, 2009 meeting, the Audit/Budget/Finance Committee reviewed the contract and implementation plan and recommended that it be sent to the full Board for approval. Additionally, Administration requests that the Board authorize District Administration to execute any and all documents relating to this purchase and implementation.”

Mr. Hujik moved to approve the Contract Approval for Purchase: Integrated Library System and authorize District Administration to execute any and all documents relating to the purchase and implementation. Ms. Taube seconded the motion. Unanimously approved.

Dr. Mangi presented the Contractor Selection Policies submitted by Mr. Patrick Finnemore, Director of Facilities, and Dr. Mangi, excerpts follow:

“The following is taken from the report provided to the Planning, Facilities, and Equipment Committee at their September 9, 2008, October 14, 2008, and December 2, 2008 meetings. The September 9<sup>th</sup> meeting was an initial discussion on the topic and the October 14<sup>th</sup> and the December 2<sup>nd</sup> meetings were working sessions used to develop a draft policy including obtaining input from interested people representing contractors and labor unions in the community.

Over the years, the School Board has indicated a preference in hiring union labor where possible and practical; however there are typically some projects performed each year by non-union labor. There are four categories of non-union labor that have been hired to perform work for the District. The first category is in areas/fields where there are few if any local union alternatives such as landscaping, specialty trades, etc. The second category of non-union labor has been in trades that are more weakly represented such as roofing. The third category is in well-represented areas where there were no union bids received on a project. The final category is in well-represented areas where the non-union bid was lower than the union bid. Selection of a non-union contractor in categories 1 and 3 are very simple, although we have received some complaints related to category 3 selections. Category 2 selections can sometimes become political, especially on a large project but typically are not very controversial. Category 4 selections become very political and can put District staff and Board members in a difficult position.

Our current Board Policies are mute with respect to union versus non-union labor, however they do provide some flexibility on contractor selection.

Staff performed a search to find out what other school districts in the State had with respect to union versus non-union labor in their policies. We did not find language in the policies for the vast majority of the districts in the State; however, we did find

language in the policies for Madison Metropolitan School District and Milwaukee Public Schools. Attachment 2 is a copy of the Madison board policy, which is quite explicit related to the hiring of union contractors. The first area highlighted dictates that general contractors on multiple trade projects whose contract exceeds \$200,000.00 must be a union contractor. They also have language on work done directly for the Board that allows union and/or local contractors who have submitted bids within 5% of the low bid (if the low bid is a non-union and non-local contractor) to match the low bid. This is pretty strong language.

The State of Wisconsin has three laws that regulate the wages paid to workers who perform projects for the State or for local governmental units (including public school districts). The stated purpose of the laws are to discourage the awarding of contracts to employers who frequently underbid local employers by paying workers substantially less than normally received by workers in the area. The Department of Workforce Development (DWD) administers the laws, and the law covers single-trade projects exceeding \$45,000.00 and multi-trade projects exceeding \$221,000.00. We are required to ensure that the DWD performs a prevailing wage determination for each project that meets the prevailing wage criteria. Prevailing wages and fringe benefits are determined by an annual survey of employers in the construction industry in the area and includes the hourly basic rate of pay, plus the hourly contributions for health insurance benefits, vacation benefits, pension benefits, and any other bona fide economic benefit, paid directly or indirectly for a majority of the hours worked in a trade or occupation on projects in an area. In many ways this guarantees that workers in an area like Kenosha working on projects that meet prevailing wage criteria are being paid the equivalent to union wages and benefits.

After a great deal of discussion, there were two specific items that the Committee felt needed to be addressed. The first issue is related to bid openings and the second specifically to address the contractor selection criteria. Because there are a variety of opinions on the subject and those opinions vary greatly, it is proposed that an Administrative Policy be created to govern contractor selection instead of making a permanent change to Board Policy at this time. The Administrative Policy would be implemented for a 12-18 month period with periodic feedback to the Committee on how the Policy is working. At the end of the 12-18 month trial period, Administration will formally report back to the Committee and Board on the implementation of the Policy and bring a recommendation for any possible changes to the Administrative Policy and/or Board Policies.

Administration recommends Board approval to allow staff members to be present at bid openings for large capital projects, and Board approval of the proposed administrative policy language governing contractor selection as detailed in this report.”

Mr. Olson moved for approval of the Contractor Selection Policies and to allow staff members to be present at bid openings for large capital projects. Mr. Fountain seconded the motion. A discussion followed. Mr. Olson withdrew his motion. Mr. Fountain withdrew his second of the motion.

Mr. Olson moved to refer the Contractor Selection Policies to the Personnel/Policy Committee for their review with the meeting being scheduled on a separate night than the standard meeting night. Mr. Hujik seconded the motion. Motion carried. Mr. Hujik dissenting.

Dr. Mangi presented the Reuther Exterior Masonry Project submitted by Mr. John Setter, Project Architect; Mr. Finnemore; and Dr. Mangi, excerpts follow:

“During fiscal 2006/2007 we began to observe conditions indicating that Reuther’s exterior limestone façade was beginning to fail. Over the past year, pieces of stone have begun to break free and fall from the building; most noticeably from the window heads on the west and east façade. Masonry joints in vertical wall sections are either loose or missing, and water infiltration damage has caused extensive corrosion and failure of the buildings concealed structural steel members.

Early in fiscal 2007/2008 repairs were made to the cornice on the south façade as part of our major maintenance program. The cornice is the part of the exterior wall that extends out near the top of a building. At Reuther, the cornice projects more than three feet away from the building in many locations. On the south elevation a piece of stone at the cornice had cracked and moved from its normal position. While the stone was not in immediate danger of falling, repair was required to prevent further failure. Tuck-pointing, resetting loose cornice stones and repairing damaged flashings were all addressed in a very small area of the south façade as part of this project.

The masonry restoration specialist involved in the cornice repair was contracted to inspect the entire buildings cornice and window head locations for other potentially dangerous conditions. This inspection has confirmed that deterioration of the buildings structural steel and anchors supporting the limestone façade are in need of immediate repair. Significant invasive repairs must be performed as soon as possible to fix the problem. Deferral of these issues to a later date will expose the district to greater risk of loss and/or harm to its students and staff.

Because Reuther High School is part of the Federal Historic District 89000069, Civic Center Historic District; it will not be possible to utilize construction materials and methods that do not match the existing building. The structure must be repaired according to the historic guidelines set forth by the Federal government and the state of Wisconsin.

The largest portion of the preliminary investigation and associated corrective actions has been completed. The Attachment to this report provides a detailed summary of the findings and the proposed corrective actions. On the negative side, the problems at the third floor level are worse than we had hoped for; however the conditions at the first and second floor levels are better than we hoped for. We asked the consultant who developed the design scope and is overseeing the project on our behalf and the contractor who is doing the preliminary scope to independently estimate the cost for the entire project. The consultant’s estimate is \$8.2M and the contractor’s

estimate is \$8.5M. Both parties have indicated that because of the uncertainty in what we may encounter in each area of the building, that we should maintain a fairly large contingency.

Based on the information gathered and the two estimates, we are recommending that we plan a project around the \$8.5M estimate from the contractor but that we be prepared to spend as much as \$10.0M if conditions require. A detailed scope will be developed and will be competitively bid. It is expected that the project would begin in June and would take approximately 18 months. The work directly outside classroom areas will be scheduled for the summers of 2009 and 2010, and the areas outside common type spaces such as the auditorium will be done during the school year. Scaffolding will remain up but work will halt during the coldest of the winter months.

Funding for a project of this magnitude is well beyond the major maintenance budget; therefore, a loan would be necessary to pay for the project so that it could be completed in an approximately 18 months timeframe. If we tried to split the project up in small pieces we would be expending substantially more money because of the massive mobilization costs and we would be taking risks beyond what we see as reasonable. The details of the loan need to be worked out, but it is expected that all or a good portion of the loan will need to be paid back over a long period of time through the major maintenance budget. This will mean tying up somewhere in the \$450,000 - \$550,000 range of the \$1.75M budget each year for a 20-year period. Other possible funding sources will be explored and brought to the Board for consideration.

The Planning, Facilities, and Equipment Committee considers this project to be very important and necessary, but also feels that all possible funding sources should be pursued before the District takes a loan to pay for this work. Once a determination for a funding source is identified, a final recommendation will be brought back to the Board for approval.”

Dr. Mangi presented the 2009-2010 Capital Project Plan submitted by Mr. Setter, Mr. Finnemore and Dr. Mangi, excerpts follow:

“Board Policy 3711 requires that a major maintenance project list be developed annually by the Department of Facilities Services and that the list be reviewed by the Planning, Facilities, and Equipment Committee and taken to the School Board for action no later than April 1<sup>st</sup> of each year. This report includes the proposed major maintenance and energy savings projects plans for 2009-10 along with a summary of a proposed cafeteria renovation project at Tremper High School that will be funded through the Food Service Fund 50.

The overall major maintenance plan is updated on a regular basis with annual evaluations of each project on the list by the Facilities Department with input from principals and head custodians. This plan includes “place marks” for annual-type projects, which include roof, boiler, asphalt/concrete, and carpet replacements. Each project is prioritized by the Facilities Department based on the priority system detailed in the Board Policy. As a reminder, the highest priority projects are 1A followed by 2A, 1B,

and 2B. Capacity related projects required to meet the growing enrollment take precedence over all projects except 1A projects. This report also includes the capacity projects for the 2009-10 school year as required by Board Policy 7210.

The 2009-10 capital project plan is provided as Attachment 1 to this report. The plan is a continuation of the overall major maintenance plan initiated seven and a half years ago, and the energy savings project program started six years ago. The major maintenance plan includes a proposed contingency of \$50,000 or 2.86% of the overall budget. Board Policy 3711 recommends that a contingency of not more than 5% be reserved at the beginning of each year; contingencies have ranged from 0.86% to 4.25% over the past nine years.

The capital plan also includes a renovation project for the kitchen, cafeteria and commons at Tremper High School to be funded by the Food Service Fund 50. Two years ago, a cafeteria expansion/renovation project was implemented at Bradford High School. The project at Tremper is more extensive because of how the cafeterias at the two schools were originally designed, and therefore, the Tremper project was held off until enough funding was available in Fund 50.

At their January 13, 2009 meeting, the Planning, Facilities, and Equipment Committee unanimously recommended that the 2009-10 Capital Plan be forwarded to the full Board for their consideration.

Administration recommends Board approval of the 2009-10 Capital Plan as summarized in this report.”

Mr. Hujk moved to approve the 2009-2010 Capital Project Plan. Mr. Olson seconded the motion. Unanimously approved.

Dr. Mangi presented the Career and Technical Education 2009-2010 Carl Perkins Vocational Education Act Grant submitted by Mr. Greg Wright, Career and Technical and Service Education Coordinator; Dr. Holcomb; and Dr. Mangi, excerpts follow:

“We are requesting permission to apply for and implement the 2009-2010 Carl Perkins Vocational Education Act grant. The grant will allow changes to support strategy 4 by integrating core academic standards in project-based learning. The new Project Lead the Way curriculum at high school and the interactive modular labs at middle school will support strategy 7 by engaging students in a high tech interactive lab.

The proposed mission of Kenosha Unified School District, an educational system which values our multicultural heritage, is to empower all students to reach their unique capabilities, contribute to our community, and compete in a global society by providing diverse and challenging opportunities to learn through the collaborative efforts of students, families, community and staff. The 2009-2010 Carl Perkins grant application supports work-based learning opportunities and transition opportunities into post

secondary education or national certification. The grant also meets the Career and Technical Education Strategic Plan Vision Statement: To help all students better prepare for their future by linking learning experiences in school to skills needed for high tech, high wage or high demand careers of the future.

At its January 13, 2009 meeting, the Curriculum/Program Committee voted to forward the 2009-2010 Carl Perkins Vocational Education Act Grant to the School Board for approval to submit and implement for the 2009-2010 school year. Administration recommends Board approval as noted above.”

Mr. Fountain moved to approve the Career and Technical Education 2009-2010 Carl Perkins Vocational Education Act Grant. Mrs. R. Stevens seconded the motion. Unanimously approved.

Dr. Mangi presented the Wisconsin Department of Public Instruction Request to Submit 21<sup>st</sup> Century Community Learning Centers Program Grant Application submitted by Ms. Patricia Demos, Community School Relations Manager; Ms. Lisa KC, Principal of Grant Elementary School; Ms. Kim Fischer, Principal of Bullen Middle School; Mr. Terry Ehiorobo, Principal of Hillcrest School; Ms. Teresa Giampietro, Principal of McKinley Elementary; Ms. Kathleen Walsh, Principal of Jefferson Elementary School; Ms. Lautauscha Shell, CLC Project Director, Mr. Scott Lindgren; Coordinator of Athletics, Health, Physical Education, Recreation and CLC; Dr. Edie Holcomb; and Dr. Mangi, excerpts follow:

“School Board approval is requested to submit the following grants: a three-year competitive grant renewal for continuation of existing 21<sup>st</sup> Century Community Learning Centers at Wilson Elementary; a five-year competitive grants for the following schools which currently operate CLC’s using minimal support from DPI and user fees as well as a portion of CLC funds as approved by DPI: Jefferson Elementary and McKinley Elementary; and a five-year competitive grants to open additional CLC programs at new sites: Grant Elementary, Bullen Middle School, Hillcrest School and the Urban Outreach Center.

Each of these programs will provide after-school safe havens for children and youth, tutoring, and enrichment. The grant strengthens a community mission to create “Healthy Youth and Healthy Communities” through asset building activities for children based on this body of research.

The continuing primary partnerships that support these proposals are the Boys and Girls Club of Kenosha, Kenosha Department of Human Services, UW-Parkside, and UW-Extension. Boys and Girls Club provides grant-funded staffing and in-kind administrative and financial support. Kenosha Department of Human Services provides in-kind support for the Childcare Subsidy funding development, parent programs, and program evaluation. UW-Parkside provides grant-funded staff development and UW Extension provides staff development, program support, and program evaluation. Each of the primary partners participates in a CLC Advisory Council. Other community-based

organizations offer services to participants in CLCs based on either grant-funding or in-kind contributions.

This grant focuses on the sustainability of CLCs that provide students with academic activities designed to complement their regular academic program and enrichment opportunities. Proposals, jointly submitted by schools and community-based organizations, or other private or public entities, are given priority. Funding can be used to implement centers supporting student learning and development, including tutoring, homework help, academic enrichment, community service opportunities, music and arts, sports, clubs and cultural activities. Centers must have an academic component to assist students in improved achievement. Community Learning Centers also may offer literacy and related educational development to families/parents of students. Private school children will have access to Community Learning Centers under these proposals.

At its January 13, 2009 meeting, the Curriculum/Program Committee voted to forward the grant to the full Board for approval. Administration recommends that the School Board approve submission of the application for the 21<sup>st</sup> Century Community Learning Center Program three and five year grants and implementation if awarded.”

Mrs. R. Stevens moved to approve submission of the application for the 21<sup>st</sup> Century Community Learning Center Program three and five year grants and implantation of same if awarded. Ms. Taube seconded the motion. Unanimously approved.

Dr. Mangi presented the 2007-2008 Annual Report Card submitted by Ms. Renee Blise, Research Analyst; Ms. Linda Langenstroer, Coordinator of Research; and Dr. Mangi, excerpts follow:

“The 2007-08 Kenosha Unified School District Annual Report Card is being submitted by the Office of Educational Accountability to comply with School Board Policy 2110, State Statute 115.38, and the No Child Left Behind (NCLB) Act of 2001. NCLB raises the bar for school districts to demonstrate adequate yearly progress toward meeting the needs of all students. The Kenosha Unified School District (KUSD) is striving to reach academic success for all students at every grade level and is committed to high student performance on all measures of academic achievement.

The Annual Report Card disaggregates the following items by student sub-groups: student enrollment and demographic information, standardized testing, mobility and stability rates, and other performance indicators (including attendance, suspension, retention, truancy, dropout, expulsion, graduation, Advanced Placement, Youth Options, and Mandatory Extended Year Summer School). The report further summarizes student achievement by NCLB objectives and School Board approved academic indicators. The reader of this report is advised that the data used to report student achievement are time sensitive. For example, enrollment data were based on the official 3rd Friday enrollment count collected every year in September and may have changed since that



time. Other data, such as test results, were collected at the time the data were available. In addition, numerous performance indicators were extracted from the SPR (School Performance Report), ISES (Individual Student Enrollment System), and WSLs (Wisconsin Student Locator System), which have been submitted to the Wisconsin Department of Public Instruction (DPI) and have not yet been verified. *Therefore, there may be some slight variances in the reported student achievement data when the School Performance Report is returned in its verified form to KUSD.*

On January 13, 2009, both the Personnel/Policy and the Curriculum/Program committees accepted the 2007-08 Annual Report Card and recommended that it be forwarded to the full Board for approval.

Administration recommends that the School Board review and accept the 2007-08 Annual Report Card. Furthermore, Administration recommends that the Office of Educational Accountability continue to monitor student achievement related to academic indicators and submit the 2008-09 Annual Report Card to the Board in January of 2010.”

Mr. Olson moved to accept the 2007-2008 Annual Report Card, that the Office of Educational Accountability continue to monitor student achievement related to academic indicators, and submit the 2008-2009 Annual Report Card to the Board in January of 2010. Mr. Ostman seconded the motion. Unanimously approved.

Dr. Mangi presented the Charter School Report submitted by Mr. Timothy Miller, Executive Director of School Leadership, and Dr. Mangi, excerpts follow:

“The purpose of this report is to provide the Board of Education with comprehensive and detailed information regarding the evolution of Charter Schools nationally, within the state of Wisconsin, and in Kenosha Unified School District. It will include legislation that has evolved from the Federal and State levels, the specific origins of the charter schools in Kenosha Unified over what could be called “three generations” of charters, as well as their specified charter agreements, specific governance structures, funding, hiring practices, academic accountability, etc. The intent here is to summarize and capture the essence of all of the charter schools that currently exist, reflect on their evolution, as well as inform the Board of Education as to the status of these schools today, and consider the projections for the future regarding their operation and their value to the students, families, and the general population of the district of Kenosha Unified.

Administration has concluded in reporting this information to the Board of Education that the following steps will be taken to resolve the issues identified above: 1) In addition to special education services supported as a portion of the 20%, district funding will cover the cost and assignments of special education and ELL staff based on individual student needs; 2) Because the staffing requirements are unique to the other district schools, the district will work with the Kenosha Education Association to develop a Memorandum of Understanding as it relates to charter school staffing; and 3) Start-up

costs for instructional materials that can not be obtained from existing schools will be absorbed by the charter schools, except for materials being purchased in the current adoption process and future adoption cycles.

This report was presented to the Audit, Budget and Finance Committee at the November 11<sup>th</sup> meeting, for their information. At that time, they requested it be brought to the full board for your information at the January meeting.”

Dr. Mangi presented the Naming of the Baseball Field at Bradford High School submitted by Dr. Mangi, excerpts follow:

“School Board Policy 7410 titled “Naming an Area Within or On a District Site” allows staff or community members to nominate a name for a specific area within a school or on a District site. The Board of Education approves the naming of all District facilities.

The Superintendent has received the attached letter requesting that a committee be formed to name the baseball field at Bradford High School.

Administration recommends that the provisions of School Board Policy 7410 be invoked allowing the Superintendent to appoint a committee to seek input relative to proposed names for the baseball field at Bradford High School and to develop and present to the School Board the committee’s recommendation for such name.”

Mr. Hujik moved to invoke provisions of School Board Policy 7410 allowing the Superintendent to appoint a committee to seek input relative to proposed names for the baseball field at Bradford High School, which would include a plaque on the all of the new press box/concession stand recognizing the family who made it possible with an impressive donation, and present such recommendation to the School Board. Mr. Ostman seconded the motion. Unanimously approved.

Mr. Fountain presented the Donations to the District as submitted in the agenda.

Mr. Fountain moved to approve the Donations to the District as presented in the agenda. Mr. Olson seconded the motion. Unanimously approved.

Meeting adjourned at 9:11 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD JANUARY 29, 2009

A special meeting of the Kenosha Unified School Board was held on Thursday, January 29, 2009, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:30 P.M. with the following members present: Mrs. R. Stevens, Mr. Hujik, Mr. Olson, Ms. Taube, and Mrs. P. Stevens. Dr. Mangi was also present. Mr. Ostman arrived later. Mr. Fountain was excused.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. P. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of discussing Personnel: Employment Relationship; Problems; Position Assignments; Compensation and/or Contracts; and Evaluation Consideration.

Mrs. R. Stevens moved that this executive session be held. Mr. Olson seconded the motion.

Roll call vote. Ayes: Mrs. R. Stevens, Mr. Hujik, Mr. Olson, Ms. Taube, and Mrs. P. Stevens. Noes: None. Unanimously approved.

Mr. Olson moved to adjourn to executive session. Mrs. R. Stevens seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship; Problems; Position Assignments; Compensation and/or Contracts; and Evaluation Consideration

Dr. Mangi gave an update to Board members on a proposed position assignment.

Mr. Ostman arrived at 6:36 P.M.

Dr. Mangi gave an update to Board members on several personnel issues and a discussion followed.

Meeting adjourned at 7:15 P.M.

Stacy Schroeder Busby  
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD FEBRUARY 10, 2009

A special meeting of the Kenosha Unified School Board was held on Tuesday, February 10, 2009, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:04 P.M. with the following members present: Mrs. R. Stevens, Mr. Ostman, Mr. Hujik, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Dr. Mangi was also present. Mr. Olson arrived later.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. P. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations for Investing Public Funds; Personnel: Employment Relationship; Problems; Position Assignments; Compensation and/or Contracts; Evaluation Consideration and Collective Bargaining Deliberations.

Mrs. R. Stevens moved that this executive session be held. Mr. Hujik seconded the motion.

Roll call vote. Ayes: Mrs. R. Stevens, Mr. Ostman, Mr. Hujik, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Noes: None. Unanimously approved.

Mr. Ostman moved to adjourn to executive session. Mr. Hujik seconded the motion. Unanimously approved.

1. Personnel: Employment Relationship and Position Assignments

Mr. Lattimore arrived at 5:07 P.M. and responded to Board members' questions.

Mr. Olson arrived at 5:08 P.M. and Mr. Lattimore was excused at 5:23 P.M.

2. Negotiations for Investing Public Funds

Mr. Johnston arrived at 5:24 P.M.

Mr. Mangi and Johnston provided Board members with an update on the OPEB investments and a discussion followed.

3. Personnel: Problems; Evaluation Consideration

Mrs. Glass arrived at 5:40 P.M. and a discussion took place regarding several personnel issues.

4. Collective Bargaining

There was discussion and direction given regarding a legal opinion.

Meeting adjourned at 5:58 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent

SPECIAL MEETING  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD FEBRUARY 10, 2009

A special meeting of the Kenosha Unified School Board was held on Tuesday, February 10, 2009, in the Board Room at the Educational Support Center. The purpose of this meeting was for discussion/action regarding an Administrative Appointment and Indian Trail Project Construction Bids.

The meeting was called to order at 8:08 P.M. with the following members present: Mrs. R. Stevens, Mr. Ostman, Mr. Hujik, Mr. Olson, Ms. Taube, Mr. Fountain and Mrs. P. Stevens. Dr. Mangi was also present.

Mrs. P. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Mangi recommended an administrative appointment.

Mr. Fountain moved to approve Mr. Anderson Lattimore as Executive Director of Educational Accountability with an effective date to be determined. Mr. Olson seconded the motion. Unanimously approved.

Dr. Mangi presented the Indian Trail Project Construction Bids submitted by Mr. Patrick Finnemore, Director of Facilities, excerpts follow:

“The construction bids for the Indian Trail Expansion/Renovation Project were received on January 21, 2009, by Camosy Construction and representatives of our Facilities department staff. The table below summarizes the low bids and selected key contractors by bid section.

<b>Construction Activity</b>	<b>Selected Contractors</b>	<b>Bid</b>
General Requirements/Fee	Camosy	\$1,752,750
Demolition	Camosy	\$1,056,205
Earth Work & Site Work	C.W. Purpero	\$2,745,626
56 <sup>th</sup> Street & Traffic Signal	City of Kenosha	\$619,000
Site Concrete & Asphalt	Payne & Dolan	\$1,671,919
Landscaping, Athletic Fields	C.W. Purpero	\$372,847
Concrete	Camosy	\$3,138,900
Precast	Spancrete	\$1,003,100
Masonry	Camosy	\$6,257,880
Metals	Metro Welding	\$2,654,520
Carpentry	Camosy	\$946,325
Wood & Plastics	Woodwrights	\$429,330
Roofing	SRS Roofing	\$1,371,028

Doors & Windows	Block Iron & Supply, Milwaukee Plate Glass	\$1,574,988
Finishes	Ruffalo Painting, Verhalen Inc, Reschs Tile, Cesarz Drywall	\$3,745,681
Specialties	Main Stage, Wenger Corp, Paul Reilly Co. Schindler Elevator, Park & Recreation Products	\$4,528,901
Fire Protection	Design Build	\$523,400
Plumbing	Joe DeBelak	\$1,222,131
HVAC	J&H Heating	\$2,939,900
Electrical	ECI	\$3,937,125
Controls	TBD	\$604,315
Electronic Systems	Lewis Sound & Video Prof.	\$534,377
Permits & Bonding		\$983,379
Owner Direct Tax Savings		(\$440,000)
Construction Contingency		\$1,000,000
Synthetic Turf	KUSD	\$708,215
	<b>TOTAL</b>	<b>\$45,881,842</b>

The total at the bottom of the table is the guaranteed maximum price for construction which is a whopping \$2,513,242 under the referendum-approved amount. This project is benefiting greatly from the current economic climate in our country and region along with an overall shortage of construction projects in the area. This phenomenal price will reduce the amount of money needed for this project from \$52,500,000 to just under \$50,000,000. All of these savings will be passed through to the taxpayers.

Administration recommends Board approval of the contractor selection and their bids for the Indian Trail Expansion/Renovation Project.”

Mr. Hujik moved to approve the recommended contractor selection and bids for the Indian Trail Expansion/Renovation Project as summarized in the report. Unanimously approved.

Meeting adjourned at 8:17 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent





## **Administrative Recommendation**

It is recommended that receipt numbers CR035341 through CR036032 that total \$502,026.88 be approved.

Check numbers 426082 through 427552 totaling \$7,634,928.96 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated January 2, 9, 15, 16, 28, and 29, 2009 totaling \$4,053,502.92; to US Bank of Milwaukee dated January 8, 15, 22, and 30, 2009 totaling \$585,045.98 be approved.

Dr. Joseph T. Mangi  
Superintendent of Schools

William L. Johnston, CPA  
Executive Director of Business

Eileen Coss  
Accounting Manager

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

February 24, 2008

WAIVER OF POLICY 1330  
USE OF SCHOOL DISTRICT FACILITIES

Kenosha Touched Twice Free Clinic is requesting a waiver of user fees for use of District facilities. Specifically, they are requesting a waiver of fees for use of Brass Community School on Friday, March 6<sup>th</sup> and Saturday, March 7, 2009 for a free clinic. Building rental charges for eleven hours are \$1,536. Custodial overtime of ten hours would be charged at a rate of \$38.02 per hour.

Board Policy 1330.2, Charges for Use of School District Facilities defines requirements for outside groups to use school district facilities. Specifically, Policy 1330.2 states that, "...the Board retains the right to waive or adjust any fees associated with use of District facilities."

**RECOMMENDATIONS**

At its February 10, 2009 meeting, the Audit/Budget/Finance Committee voted to forward this waiver request to the full Board for consideration. Administration recommends Board approval of the request from Kenosha Touched Twice Free Clinic for a waiver of rental fees in the amount of \$1,536 for use of Brass Community School on March 6 and 7, 2009. It is also recommended that custodial costs, the \$20 permit filing fee and the \$100 refundable clean-up deposit be the responsibility of organization.

Dr. Joseph Mangi  
Superintendent of Schools

Bdreport/waiver of policy 1330 KTTFC final

From: David Florez <dflorez@wi.rr.com>  
Subject: Community event request  
To: pamostevens@yahoo.com  
Date: Thursday, February 5, 2009, 7:26 AM

Dear Mrs. Stevens,

Your friend and colleague Pat Demos referred me to you. My name is David Florez and I represent a group of volunteers that annually joins forces to meet the needs of our community by providing services to attend to their physical and spiritual needs. Our non-profit organization is called Kenosha Touched Twice Free Clinic, and our vehicle for providing services is an annual free event in the community, usually taking place in one of our local schools; in the past years we had hold the event in schools from our district such as Edward Bain Elementary School, and Ruther High School. KTTFC provides medical screenings, medical and dental treatments, free groceries and personal care services, free nursery care, a complimentary meal and information about community resources to meet physical needs; and friendly and caring volunteers to meet the spiritual needs of those who participate. Over the past five years we have reached more than 3,500 members of the local community. The event would not be possible without volunteers and donors comprised of doctors, dentists, nurses, dental hygienists, dental assistants, administrative staff, Gateway Technical College, First Student Transportation, Kenosha County Services, City of Kenosha Services and many multi-denominational churches who join forces for the day to bring hope and help to the community—and it really is an astonishing coordination of efforts. The volunteers provide their services and time for free. KTTFC provides prescriptions, food, medical supplies, dental supplies and facility rental fees out of our carefully stewarded budget so that we can offer all of our services to clinic participants for free.

This year, as a result of major changes in our economy, contributions to our organization and for our annual event have been greatly impacted. Yet we anticipate our community members to be in greater need than ever and will be preparing for a record year for participation in our annual clinic. Our local news offers daily reports of the increasing cases of Kenosha families losing jobs, subsequent medical insurance, and finding themselves and their families unable to meet real needs. And among some of those cases we have children and families that are related to our school district.

Therefore we would like to invite you to join forces with us and overcome these difficult circumstances by serving those who are struggling and in great need. Some of the ways we have thought of that you might be able to help us meet our budgetary needs and serve the maximum amount of community members is through the possibility of lowering your building rental fees and/or allowing us to use your facilities ( Brass Community School ) free of charge yet pay for custodial hours. This would allow us to serve many more participants—our food, medical and dental supplies including prescription medicine, and bags of groceries would go far further. Would you kindly consider this act of generosity?

It is because of the charity and kindness of individuals such as yourself that we can continue the mission of our organization—to touch people's lives by meeting their needs. I attached to this email a copy of the building rental approval from facilities and a letter address to the district board. Thank you for considering our request. I will follow up with you in a few days to obtain your response and/or answer any questions you may have about our event.

Rev. David Florez, Project Coordinator

Kenosha Touched Twice Free Clinic

1700 89<sup>th</sup> St. – Kenosha , WI 53140

(262) 705-4939

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

February 24, 2009

**REQUEST TO FORM ATTENDANCE AREA COMMITTEE  
FOR NEW HIGH SCHOOL**

**Background:**

The purpose of this report is to gain authorization to form an attendance area committee to develop new high school boundaries related to the expansion and renovation of Indian Trail Academy. There are two relevant Board Policies which are provided as the attachment to this report. These policies are:

- Policy and Rule 5320 – School Attendance Areas
- Policy and Rule 5330 – Assignment of Students to Schools

The committee will be charged with making recommendations related to proposed boundaries for Bradford, Tremper and Indian Trail to the Board for timely implementation. The community approved referendum project was based on opening the school in time for the 2011-12 school year. During the design process, we consciously looked at a design and associated construction schedule that would allow completion of a portion of the additions a year early. This allows the possibility of offering a comprehensive high school option at Indian Trail for freshman in 2010-11. After several discussions with the City of Kenosha there is a strong sense that this is a reasonable assumption, and the construction-phasing schedule for the project is based on this assumption. The remainder of the addition/renovation would still be completed per the original schedule for the start of the 2011-12 school year. If the Board chooses this approach, the new boundaries ideally should be communicated this fall and at the latest by the end of the calendar year, so that proper planning can be done.

**Other Considerations:**

There are several issues that will be important to existing high school students and their families as well as existing middle school students and their families that those involved in the boundary change process should consider. Some of these issues are:

- Deciding if students already attending Bradford and Tremper prior to the new school opening in 2011, that are in the new Indian Trail boundary will be allowed to stay at their existing school if they choose to. This would appear to be reasonable provided those students are required to provide their own transportation.

- If it is decided to move forward with opening the school to freshman in 2010, there are a couple of decisions that need to be made:
  - Would those 9<sup>th</sup> grade students in the new boundary for Indian Trail be required to attend Indian Trail even though the facilities would not be complete? When this idea was first brought up, it was meant to be an option for those students that are currently 7<sup>th</sup> graders to start and finish their high school experience at one school, and not a requirement which may prove to be unpopular with some people if the school is not totally completed.
  - If 9<sup>th</sup> graders in 2010 who live in the new Indian Trail boundaries but opt to attend Bradford or Tremper (whichever one is their home school with the current boundaries), would be allowed to stay at Bradford or Tremper through graduation provided they provide their own transportation?
- Initially one may think that requiring students to attend Indian Trail if they live in the boundary in 2011 (or 9<sup>th</sup> graders in 2010) is the obvious answer, but allowing the students and their families the option would be no doubt well received, and would not place the two existing boundary high schools in any worse of position than they currently are in. In fact, both schools would no doubt see a pretty large reduction in both cases as attending a new school, the proximity to Mahone for the Mahone students, and the lack of a tie to Bradford or Tremper for many people newer to the community will all be reasons students and the parents will choose to attend Indian Trail even if the option to remain at Bradford or Tremper were available to them.
- No matter what is decided on the other points above, in 2011, all students in the Indian Trail boundary that have not previously attended Bradford and Tremper would be required to attend Indian Trail unless a guidance transfer is approved as outlined in Board Policies.

### **Planning, Facilities, and Equipment Committee:**

At their February 10, 2009 meeting, the Planning, Facilities, and Equipment Committee unanimously approved forwarding this report to the full Board for their consideration.

### **Administration Recommendation:**

Administration recommends Board approval to form an attendance area committee to develop new high school boundaries related to the expansion and renovation of Indian Trail Academy as detailed in this report.

Dr. Joseph T. Mangi  
Superintendent of Schools

Mr. Patrick M. Finnemore, P.E.  
Director of Facilities

POLICY 5320  
SCHOOL ATTENDANCE AREAS

The Kenosha Unified School District embraces the concept of neighborhood schools and socioeconomic diversity to establish school attendance areas throughout the District. Neighborhoods will be determined and students living within these areas will all be assigned to the same attendance area school. It will be a secondary goal to assign all students who attend an elementary school to the same middle school. Although District wide bussing may increase to address overcrowding, bussing will not be used to attain socioeconomic balance within a school.

Re-districting of schools may occur when the enrollment shifts do not match the capacity of the schools, opening new schools, or consolidation of schools. School attendance areas will be established by the Board of Education and shall remain in effect until subsequent revision by the Board. New schools will be assigned neighborhood areas and new housing developments will become designated neighborhood areas and assigned to a school. Building capacities, transportation requirements, actual and estimated enrollments and the needs of students will be applied when establishing school attendance areas. Because this includes students with special education needs and English language learners, services will be provided at the attendance area school whenever possible or at a special magnet site within the District.

CROSS REF.: 5330 Assignments of Students to Schools

AFFIRMED: August 13, 1991

REVISED: July 12, 1994  
October 25, 1994  
January 27, 1998  
November 28, 2006

RULE 5320  
SCHOOL ATTENDANCE AREAS

Whenever possible, attendance areas will be determined to enhance the cultural and socioeconomic diversity of the school versus other district schools. Decisions pertaining to attendance area schools, including program locations, support services, student transfers and choice programs will be made with the best educational interests of all students involved including the development of more diverse environments. Parent initiated school transfers from outside the attendance area and programmatic decisions subject to available student space will be given priority if they enhance the diversity of the new school's population.

Transportation, at no cost to the family, is provided for students that reside two or more miles from the attendance school. Parents of students with approved transfers to a school other than their attendance area school are responsible for transportation.

To ease overcrowding within an approved attendance area school, students will be reassigned in the following order: parent initiated requests for transfer and district transported students. The Superintendent of Schools/designee, with the permission of the Board of Education, shall reserve the right to determine reassignments that would be in the best interest of the District.

When an attendance area needs to be changed, students who are currently attending may request to continue to attend that school by applying through the transfer procedure until they move to the next level, middle or high school or to attend their new attendance area school at any time before moving to the next level school.

POLICY 5330  
ASSIGNMENT OF STUDENTS TO SCHOOLS

Students whose legal residence is within an individual school boundary must enroll in the building designated for that attendance area, except as otherwise specifically provided.

Students who reside within an attendance area established for a specific school shall have priority for enrollment at that school. These are designated “resident” students.

No student may be required to attend more than two different schools during each K-2, 3-5, 6-8, and 9-12 educational division due to attendance area boundary changes. Parents/guardians retain the right to comply with an attendance area boundary change if they feel their child(ren) will not be adversely affected by attending a third school.

Requests for transfers of students to schools, other than the school to which they are assigned, may be initiated by either the parent/guardian or the principal of the sending school.

Preference will be given to transfers that have a positive affect on the socioeconomic balance within 20% of the District average.

LEGAL REF.: Wisconsin Statutes

- Sections 120.12(2) School Board duties - general supervision
- 120.13 School Board [power to do all things reasonable for cause of education]
- PI 23, Wisconsin Administrative Code [Student safe school transfer options]
- McKinney-Vento Homeless Assistance Act [School placement options for homeless children and youth]
- No Child Left Behind Act of 2001 [Transfer options for students in schools in need of improvement]

- CROSS REF.: 3511 Transportation  
5250 Admission of Emancipated Minors  
5320 School Attendance Areas

ADMINISTRATIVE REGULATION: None

AFFIRMED: August 13, 1991

REVISED: October 25, 1994  
February 13, 1995  
February 11, 1997  
January 27, 1998  
February 11, 2003  
November 25, 2003  
February 24, 2004  
November 28, 2006  
May 27, 2008



RULE 5330

ASSIGNMENT OF STUDENTS TO SCHOOLS

1. Kindergarten Enrollment
  - a. The School District will annually conduct kindergarten registration on a specified spring date(s). Building principals will be responsible for periodic update of projected enrollment following this initial enrollment period. Kindergarten transfers will be accepted by the building principal until May 1 of each year. Parents/guardians will be notified of the transfer decision prior to June 1.
  - b. Approval of a school transfer request involving a kindergarten student will be given preference based on socioeconomic balance, space available, and staffing considerations within the receiving school.
  
2. School Transfer Requests - Grades 1-12
  - a. General Requirements
    - (1) Requests for a student transfer to a school, other than that to which the student is assigned, may be initiated by either the parent/guardian or the principal of the sending school.
    - (2) Transfer requests at the middle school and high school level based on athletic reasons or participation will not be granted. Students who obtain a transfer after attending one or more days of school, or one or more athletic practices at the school the student is leaving, is ineligible for participation in the athletic program at the school transferred to for the remainder of that year.
    - (3) Athletes who transfer from any school into a member school after the fourth consecutive semester following entry into grade 9 shall be ineligible for practice and competition for one calendar year, unless the transfer is made necessary by a total change in residence by parent(s). The calendar year will be determined from a student's last day of attendance at athletic practice.
    - (4) Students who are granted transfers must provide their own transportation unless otherwise provided by law (e.g., student is eligible for transportation services via the IEP process) or Board policy. In addition, students whose parents are unable to provide transportation for them will be permitted to attend school in their attendance area. Transportation will be provided based on the District's transportation policies.
    - (5) Students are eligible to receive only one transfer per year.
    - (6) All repeat transfers are subject to review on an annual basis prior to June 1st of each year by the principal.
  - b. Parent Initiated Requests
    - (1) The District will approve school transfer requests initiated by students and/or their parents/guardians as required by law. Students and their parents/guardians will be notified of school transfer opportunities that may be available to them consistent with legal requirements.
    - (2) Other parent initiated school transfer requests will be processed and prioritized as follows:
      - (a) Except as otherwise provided, parent initiated requests for student transfers from one school to another within the District will be accepted from January 1 through January 21 for the following school year. No applications submitted after January 21 will be considered.
      - (b) Prior year students enrolled will have first priority.
      - (c) Transfers that positively affect each school's economic balance will have second priority. Socioeconomic percentages will be determined annually through the Office of Educational Accountability. Space availability will be determined by the receiving principal. At the elementary level, space availability is determined using District policy on class size. Classroom enrollment within two students of the optimum class size is considered full.

RULE 5330  
ASSIGNMENT OF STUDENTS TO SCHOOLS  
Page 2

- (d) Transfer request(s) for sibling(s) of prior year enrolled students will have third priority.
  - (e) If transfer requests outnumber seats available, a lottery will be held.
  - (f) Students who move after January 21 will be given the opportunity to complete the current school year and next school year under this policy and rule or enroll in the new attendance area school.
  - (g) All parent initiated requests will first require the approval of the sending principal. If the sending principal approves the transfer, it is then forwarded to the receiving principal for his/her approval. The receiving principal returns the form to the sending school. A letter will be sent to the parent(s)/guardian/caregiver informing them of the decision prior to February 1 of each year.
- c. Principal Initiated Transfer
- (1) Principal initiated requests will be based on documented student needs.
  - (2) Federal/state programs requiring a school transfer will be processed by the Executive Directors of School Leadership with principal input.

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**KENOSHA UNIFIED SCHOOL DISTRICT NO. 1**  
**Kenosha, Wisconsin**

**February 24, 2009**

**2008-2009 SUMMER SCHOOL RECOMMENDATIONS**

**Recommendations for the 2008/09 Summer School Session**

It is recommended that the “Forward Progress” program for fifth grade students going to sixth grade continue at all middle school sites.

It is recommended that the Elementary and Middle School Levels continue a configuration of the Summer School schedule that creates two sessions blocked into four-hour classes for 12 days each that works with families, students, and teachers to insure larger cooperation in the Summer School program, and that schools, whenever possible, schedule both reading and math classes at each grade level during both sessions.

Administration is exploring options to increase the summer school staff hourly rates to attract more qualified candidates to teach summer school sessions. A recommended plan to implement will be presented during the budget assumption process.

It is recommended that a component of Summer School be created at the high school level which allows students who failed due to a lack of assignment completion or subject content understanding to be diverted to classes where, under the guidance of a qualified teacher, they complete the work to a satisfactory standard and are then dismissed (See Appendix S1).

At their February 10, 2009 meetings, the Audit/Budget/Finance and Curriculum/Program Standing Committees voted to forward the report to the full Board for consideration. Administration recommends that the Board approve the 2007-2008 Summer School Report and 2008-2009 Summer School Recommendations as presented.

Dr. Joseph T. Mangi  
Superintendent of Schools

Mr. Milton Thompson  
Director of Title I, P-5, Bilingual and Summer School

Mr. Joseph Banaszynski  
Summer School Coordinator, 2008

**LINK TO COMPLETE SUMMER SCHOOL REPORT**

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

February 24, 2009

**POLICY 5433 TOBACCO USE BY STUDENTS & POLICY 5434 ALCOHOL AND  
OTHER DRUG USE**

School Board Policies and Rules 5433 & 5434 – Tobacco Use By Students and Alcohol and Other Drug Use was reviewed by a committee consisting of the Minority Academic Affairs Specialist, Coordinator of Student Support and an AODA Consultant. A District legal consultant and the Wisconsin Association of School Boards policy consultant also reviewed these policies. Legal counsel was sought and it was confirmed that the policies as revised comply with state statutes that define a District’s responsibilities for keeping students free from tobacco and alcohol use.

The District Alcohol and Other Drug (AODA) Policy and Rule 5434 were last revised in 2002 and District Tobacco Use Policy and Rule 5433 was last revised in 1997. A review of the policies suggested revisions to reflect the current status of alcohol, tobacco/drug abuse in the youth culture and the needs of school administrators to effectively intervene with students who violate school AODA policy.

In an effort to make policy revisions meaningful and relevant to the school administrators who enforce the policy, a series of interviews and discussions has taken place over the course of the 2005-2008 school years.

Input through “one on one” and group interviews took place with school administrators/deans/counselors from Indian Trail Academy, Bradford High School, Tremper High School, Reuther Central High School, Bullen Middle School, Lance Middle School, Lincoln Middle School and McKinley Middle School. The adjustments in this draft reflect the input of those indicated above and the District AODA Prevention Specialist, visiting Drug Recognition Officers, the District Administrator of Student Support and the Chair of the Administrative Review Committee.

The goal of the adjustments in policy/rule is focused on:

- Having consistency in wording between Policy and Rule and between numbered areas of the Rule.
- Having a defined procedure for referral of all AODA violations to Administrative Review Committee.
- Incorporating reference to drugs that may not fall under present policy wording.
- Providing levels of intervention based on the specific violation and student effort to participate in AODA education/counseling when applicable.
- Having a defined intervention for students who have a second violation.
- Recognizing the current severity of prescription drug abuse and prescription drug delivery/sale on school property.
- Deleting a suggested tobacco intervention no longer supported by grant funds.

Students abusing alcohol and/or drugs often fail to succeed academically. The attached recommended policy draft is offered as an on-going effort to provide meaningful prevention and intervention with students that motivates students to not use alcohol or drugs and guides students who are harmfully involved to change their behavior.

At its February 10, 2009 meeting, the Curriculum/Program Committee recommended that revisions to Policy and Rule 5433 and 5434 be forwarded to the full Board for a first and second reading.

**Administrative Recommendation:**

Administration recommends that the Board approve Policy and Rule 5433 - Tobacco Use By Students and 5434 - Alcohol and Other Drug Use By Students as a first reading this evening and as a second reading at its March 24, 2009 regular meeting.

Dr. Joseph T. Mangi  
Superintendent of Schools

Kathleen Barca  
Executive Director of School Leadership Cluster 1

POLICY 5433  
TOBACCO USE BY STUDENTS

Smoking and the use of tobacco in any form by students is expressly prohibited in the schools, on school property, at school-sponsored activities and on school buses. Students are also prohibited from possession tobacco products, lighters, and matches.

Students violating this policy shall be subject to disciplinary action

LEGAL REF.: Wisconsin Statutes

Sections: 48.983

101.123 Clean indoor air

120.12(20) Prohibition of tobacco

120.13 School board powers

CROSS REF.: 5430, Student Conduct and Discipline

5473, Student Suspensions

5474, Student Expulsion

5475, Discipline of Students with Disabilities

ADMINISTRATIVE REGULATIONS:

AFFIRMED: August 13, 1991

REVISED: September 9, 1997



RULE 5433  
TOBACCO USE BY STUDENTS

1. Possession  
Tobacco products, lighters and matches shall be confiscated by school authorities and the parent/guardian notified. Repeated violations may result in further disciplinary action.
2. Tobacco Use  
All students violating Board policy concerning smoking or other tobacco use may be disciplined as follows:
  - a. Suspend the student for up to 3 days.
  - b. Assign the student to in-school suspension for up to 3 days.
  - ~~c. At the middle and high school level, assign students to after school tobacco education classes.~~
  - c.d. Refer the student to the ~~SAIL (Student Assistance in Life) program~~ **Student Support staff member** for information on tobacco cessation.
  - d.e. Notify law enforcement officials.

POLICY 5434

~~STUDENT~~ ALCOHOL AND OTHER DRUG USE **BY STUDENTS**

Students have the right to attend school in an environment that is free from the non-medical use of alcohol and controlled substances. **The District is committed to providing a school environment free of alcohol and drug abuse.** These substances interfere with the learning environment and performance of students. **For purposes of this policy, “drugs” include all controlled substances covered under the state Uniform Controlled Substances Act and any other substance that alters perception or behavior reducing that individual’s ability to function appropriately in the academic environment. This prohibition does not apply to students who are using prescribed or over-the-counter medication according to district policy and guidelines.**

The following actions are expressly prohibited by students on school property, on school buses, and at school sponsored activities:

1. Use or possession of alcoholic beverages, ~~inhalants,~~ **drugs or** drug paraphernalia, ~~or a material covered by the Controlled Substances Act or appearing to be under the influence of alcoholic beverages, inhalants or materials covered by the Controlled Substances Act.~~ **drugs.**
2. Sale, delivery, ~~dispensing, distribution, or~~ **manufacture, or intent to sell, deliver or manufacture of** controlled substances, alcoholic beverages, inhalants, **alcohol, drugs or** drug paraphernalia. ~~or possession with intent to sell, deliver, or manufacture a controlled substance.~~ Intent may be shown by evidence of the quantity and monetary value of the substance or materials possessed.
3. Use, possession, delivery, sale or intent to sell or deliver **over-the-counter medication** ~~drugs or other substances resembling controlled substances~~ **that is believed to be or is represented as a drug or alcohol regardless of the true nature of the substance.** The intent to sell or deliver may be shown by evidence of the quantity and monetary value of so-called look-a-like ~~drugs~~ **above indicated substances.**
4. ~~Use, possession, sale, delivery, dispensing, or distribution of prescription drugs. Medication and prescribed drugs shall be taken by students and administered by authorized school employees in accordance with established District procedures and state law requirements~~ **Sale, delivery, or intent to sell or deliver prescription drugs. Intent may be shown by evidence of the quantity and/or monetary value of the substance or materials possessed.**

Students who violate this policy may be referred to law enforcement officials and shall be subject to disciplinary action. School officials and teachers are not liable for referring students to law enforcement or for removing a student from school grounds or activities because of suspected alcohol or controlled substance possession, distribution, delivery, or consumption.

LEGAL REF.: Wisconsin Statutes Sections:

- 118.127 Peace officers’ records
- 118.257 Liability for referral to police
- 118.45 Student alcohol breath testing
- 120.13(1) School board powers: school government; suspension, expulsion
- 125.02(8m) Definitions – “legal drinking age”
- 125.037 Underage and intoxicated persons; presence on licensed premises
- 125.09 General restriction

Chapter 961 State Controlled Substances Law

CROSS REF.:       5430       Student Conduct and Discipline  
                      5473       Student Suspension  
                      5474       Student Expulsion  
                      5475       Discipline of Students with Disabilities  
                      5534       Administering Medication to Students  
  Code of Classroom Conduct

AFFIRMED:       August 13, 1991

REVISED:        October 8, 1996  
                      September 9, 1997  
                      July 23, 2002

RULE 5434

~~DISCIPLINARY PROCEDURES FOR STUDENT ALCOHOL~~  
AND OTHER DRUG USE **BY STUDENTS** POLICY VIOLATIONS

**1. Use or Possession of Alcoholic Beverages, Drugs or Drug Paraphernalia, or Appearing to be Under the Influence of Alcohol Alcoholic Beverages or Drugs, Inhalants, Controlled Substances, or in the Possession of Drug Paraphernalia or Inappropriate Use of Prescription Drugs**

The principal/designee will remove students using, ~~or in possessing, possession of alcoholic beverages, drugs (as defined by Board Policy) or appearing to be under the influence of alcohol, inhalants, controlled substances or in the possession of drug paraphernalia,~~ **drug paraphernalia, appearing to be under the influence of alcohol or drugs, or for inappropriate use of prescription drugs** from contact with other students. The parent/guardian/caregiver will be contacted immediately by the principal/designee and the Student Assistance In Life Support staff member will also be notified. The police may be notified **by the principal/designee**. Students will face immediate suspension **from school** of **for** three days with referral to the Administrative Review Committee for expulsion consideration.

~~Referral to the Administrative Review Committee may be withheld pending the student's participation in the SAIL Program. The SAIL Program screening results and counseling plan will be provided to the building administrator.~~

- **For a first offense, a student will have the opportunity to request that the Administrative Review Committee process be held in abeyance while the student voluntarily completes a District alcohol or other drug abuse screening (AODA) education, counseling program and/or AODA assessment by a certified AODA counselor, AODA assessment and assessment recommendations for treatments must be complied within 60 days. Written proof of AODA assessment and completion of the recommended treatment plan will be provided to the principal/designee within established timeframes. Failure to complete an AODA education, counseling program and/or AODA assessment as outlined above shall result in referral to the Administrative Review Committee for expulsion consideration on the original policy violation. In making a referral to the Administrative Review Committee, the building principal/designee will provide a signed Abeyance Request/Refusal form for all first offense student violations.**
- **Subsequent violations of Policy 5434 shall result in referral to the Administrative Review Committee for expulsion consideration.**
- **When a student appears to be under the influence of alcohol, but the student denies alcohol use, the student may be required by a principal/designee to submit to an alcohol breath test to determine the presence of alcohol. A Wisconsin Department of Transportation approved screening device must be used by an authorized employee, agent or officer. The results of the test for the presence of alcohol or the fact that a student refuses to submit to required breath testing may be used in any hearing or proceeding regarding the discipline, suspension, expulsion of a student due to alcohol use.**
- **Under circumstances where a student denies alcohol use and a breath screening test is not used, the student may arrange an appropriate test to determine the presence of alcohol or provide other evidence explaining the behavior within three hours of the incident.**

- When a student appears to be under the influence of drugs other than alcohol, but the student denies drug use, the student may arrange an appropriate test to determine the presence of other drugs or present other evidence explaining the behavior within 24 hours of the incident. All drug tests must follow the guidelines set forth by the District.
  - In cases when a breath screening device is used or where student elected testing is chosen, no penalty will be imposed if testing is negative. If testing is positive or the student elects not to participate in the breath screening, the student will be subject to the procedures stated above.
2. Sale, Delivery, Manufacture, or Intent to Sell, Deliver, or Manufacture Alcohol, **Drugs (as defined by Board policy)** ~~Inhalants, Controlled Substances or Drug Paraphernalia~~

**The principal/designee will remove student(s) from contact with other students.** Police will be notified by the principal/designee. The parent/guardian/**caregiver** will be contacted immediately by the principal/designee. ~~and SAIL Program staff notified by the principal/designee.~~ Students will face immediate suspension **from school for five** ~~of three~~ days with referral to the Administrative Review Committee for expulsion consideration. ~~The SAIL Program screening results and counseling plan will be provided to the building administrator.~~

3. **Inappropriate Use or Possession of Over-The-Counter Medication** ~~Drugs or Other Substances That is Believed to be or is Represented as a Drug or Alcohol Regardless of the True Nature of the Substance Resembling Controlled Substances.~~

The principal/designee will remove students using or possessing **substances that are believed to be or are represented as a drug or alcohol, regardless of the nature of the** ~~drugs or other substances resembling controlled substances,~~ from contact with other students. The parent/guardian/**caregiver** will be contacted immediately by the principal/designee and the Student Assistance ~~Program Support~~ staff member will also be notified. Students will face a suspension **from school for** ~~of~~ one to three days with ~~possible~~ referral to the Administrative Review Committee **for expulsion consideration.** ~~The SAIL Program screening results and counseling plan will be provided to the building administrator.~~

- **For a first offense, a student will have the opportunity to request that the Administrative Review Committee process be held in abeyance while the student voluntarily completes a District AODA education, counseling program and/or AODA assessment by a certified AODA counselor. AODA assessment and assessment recommendations for treatment must be complied within 60 calendar days. Written proof of AODA assessment and completion of the recommended treatment plan will be provided to the principal/designee within established timeframes. Failure to complete an AODA education, counseling program and/or AODA assessment as outlined above shall result in referral to the Administrative Committee for expulsion consideration on the original policy violation. In making a referral to the Administrative Review Committee, the building principal/designee will provide a signed Abeyance Request /Refusal form for all first offense student violations.**
- **Subsequent violations of Policy 5434 shall result in referral to the Administrative Review Committee for expulsion consideration.**

4. Sale, Delivery, or Intent to Sell or Deliver Over-The-Counter Medication or other Substances That is Believed to be or is Represented as a Drug or Alcohol Regardless of the True Nature of the ~~Resembling Controlled~~ Substances

**The principal/designee will remove students from contact with other students.** The parent/guardian/**caregiver** will be notified immediately by the principal/designee and the **SAIL Student Support** staff will also be notified. The police will be notified by the principal/designee. Students will face **up to a three five** day suspension **from school** with referral to the Administrative Review Committee **for expulsion consideration.** ~~Referral to the Administrative Review Committee may be withheld pending the student's participation in the SAIL Program. The SAIL screening results and counseling plan will be provided to the building administrator.~~

5. **Sale, Delivery or Intent to Sell or Deliver Prescription Drugs.** ~~Use (Other Than for Whom They are Prescribed), Possession, Sale, Delivery, Dispensing, or Distribution of Prescription Drugs~~

**Sale, delivery or intent to sell or deliver prescription drugs** ~~Use (other than for whom they are prescribed), possession, sale, delivery, dispensing or distribution of prescription drugs,~~ will result in removal from contact with other students. ~~Medication and prescribed drugs shall be taken by students and administered by authorized school employees in accordance with established District procedures and state law requirements.~~ The parent/guardian/**caregiver** will be contacted immediately by the principal/designee. ~~and the Student Assistance In Life Program staff member will also be notified.~~ Students will face a suspension **from school for five** ~~of one to three~~ days with possible referral to the Administrative Review Committee **for expulsion consideration.** ~~The SAIL Program screening results and counseling plan will be provided to the building administrator.~~

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

February 24, 2009

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Nicole Moss from Snap-On Incorporated donated 3600 CDR disks valued at \$1,100.00 to Vernon Elementary School.
2. ZF Electronics Corporation donated \$1,000.00 to LakeView Technology Academy for their Robotics Team.
3. Mr. P. Artell Smith made a donation to the Kenosha Military Academy at Indian Trail Academy. This is a matching donation from the Fidelity Charitable Gift fund in the amount of \$1,000.00.
4. Nagaraj and Chandramani Dandeboyina donated \$250.00 to Stocker Elementary School.
5. Mr. Dan Cunegin donated 60 African American calendars to the district valued at \$210.00.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 3280, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Joseph T. Mangi  
Superintendent of Schools



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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

February 24, 2009

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board  
February-March**

**February**

- February 10, 2009 – Standing Committee Meetings
- February 11, 2009 – Professional Inservice – Half Day For Students
- February 24, 2009 – Regular Board of Education Meeting at Educational Support Center

**March**

- March 2, 2009 – Midwinter Break – No School for Students or Staff
- March 10, 2009 – Standing Committee Meetings
- March 24, 2009 – PR/Goals/Legislative Standing Committee Meeting and Regular Board of Education Meeting at Educational Support Center
- March 30, 2009 – Third Quarter Ends – Half Day for Students

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