

POLICY 1131  
MEMORIALS WITHIN SCHOOLS

As an integral part of acknowledging citizen participation in public school improvement, the superintendent of schools shall allow memorial plaques to be placed in particular areas within district buildings in recognition of citizens who made significant contributions to public education in the district. Former students, employees, or taxpayers may be considered for such recognition upon their passing. The district may hold appropriate dedication ceremonies.

LEGAL REF.: Wisconsin Statutes  
Section 120.12(1) (Board duty; care, control and management of school property)

CROSS REF.: 7400, Naming or Renaming School Buildings or Facilities  
7410, Naming an Area Within or on a District Site

ADMINISTRATIVE REGULATIONS: None

AFFIRMED IN PART: June 10, 1991

REVISED: December 8, 1998  
February 25, 2003  
December 19, 2006  
December 16, 2014

RULE 1131  
MEMORIALS WITHIN SCHOOLS

The following procedures shall be used in establishing memorials within district schools:

1. A memorial plaque may be placed in a particular area within a district school in an individual's honor under the following conditions:
  - a. Memorials in recognition of a person's contribution to public education in the district may only be made after the death of the person who is being considered for recognition.
  - b. Students who have died during their time of attendance at a district school may be recognized through a memorial.
  - c. An individual can be considered for a memorial upon the first anniversary of his/her death. In the case of a memorialization of a student or district employee, a ceremony may take place sooner than one year under appropriate circumstances.
  - d. No district monies shall be expended for memorial plaques, except as required for installation purposes.
  - e. Permission from family members shall be obtained prior to making final arrangements for a memorial.
2. The superintendent of schools shall be responsible for approving the memorial, its location, and any associated dedication program and ceremony.
3. Memorial plaques placed in particular areas within a district school shall not be removed within 20 years of placement, except in the case of a major building project, building demolition or decommission. In the case of a major building project, every reasonable effort should be made to either preserve the location of the memorial or relocate it to an appropriate location.