

POLICY 1500
SOLICITATIONS/FUNDRAISING

General solicitation of funds from students attending District schools shall not be permitted except as specifically authorized by the School Board.

Solicitation of funds from teachers and other Board employees through District personnel or District channels shall not be permitted unless authorized in advance by the Board. Voluntary employee contributions for special purposes, on a one-time basis, may be approved by the Superintendent of Schools.

Parent organizations and other groups may raise funds for school-related purposes. No individuals or groups shall raise funds in the name of the School District or by using the name of any individual school in the District without permission of the Superintendent/designee. Such fundraising shall be conducted only as specified under established District policies and rules and shall not violate any state or local laws. No third party agency or organization shall be used to solicit on behalf of a school without the written consent of the Superintendent/designee. An accurate accounting of all funds raised, expenses incurred and disbursements made shall be kept in an appropriate manner.

LEGAL REF.: Wisconsin Statutes

- Sections 103.23 [Minor student involvement in fundraising activities]
- 118.12 [Sales/promotions on school premises]
- 120.13 [Board power to do all things reasonable for the cause of education]
- Chapter 440, Subchapter III [Solicitation of funds for charitable purposes]

CROSS REF.: Rule 1212, Provision of Printed Materials in Non-English Language Version

- 1330, Facilities Use
- 1400, Gifts, Grants and Bequests
- 1510, Advertising/Promotions
- 1600, Visitors
- 1812, Relations with Parent-Teacher Organizations
- 5127, Photographing Elementary Students
- 5580, School Wellness
- 6740, Student Fundraising Activities
- 6741, Raffles

ADMINISTRATIVE REGULATIONS: 6740, Student Fundraising Form

AFFIRMED: December 28, 1990

REVISED: February 25, 2003
December 19, 2006

RULE 1500
SOLICITATIONS/FUNDRAISING

Public Solicitations of Employees

Requests for solicitation of funds from employees by organizations shall be submitted to the Superintendent of Schools, who will submit such requests to the School Board with recommendations. The Kenosha County United Way and the Education Foundation of Kenosha have Board authorization to solicit funds from employees, including payroll deductions.

Fundraising by Members of the Public Involving the Schools

Any fundraising in the name of the District or any individual school or department shall begin and be conducted only with the knowledge and approval of the Superintendent of Schools/designee. A fundraising permission form must be completed and filed before approval is granted.

In accordance with Board policy, an accurate accounting of all funds raised, expenses incurred and disbursements made shall be kept in an appropriate manner. At the end of the fiscal year, a written audit report shall be submitted to the Office of Finance and, upon review of the report, the Director of Finance may require a certified independent audit. Any group disputing the decision of the Office of Finance may appeal that decision to the Superintendent/designee.