

POLICY 6320

INSTRUCTIONAL PROGRAM ADOPTION, IMPLEMENTATION, AND REVIEW

The District shall consider new program adoption and implementation in an orderly manner. Requests for new programs shall be presented to the School Board by the Superintendent and shall contain the following items:

- Rationale (the problem to be resolved in terms of student achievement and/or student development)
- Program description
- Budget (fiscal note - source of funds)
- Evaluation method and benchmark(s)

The instructional program review format will be followed to provide consistency as various areas go through the review process.

LEGAL REF.: Wisconsin Statutes
Sections 120.12(2) [Board duty; advise regarding instruction and progress of students]
120.13 [Board power to do all things reasonable for the cause of education]

CROSS REF.: 6100, District Vision
6110, Instructional Program Mission and Beliefs
District Learning and Content Standards and Benchmarks

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: November 8, 1994

REVISED: December 16, 1997
June 13, 2000
January 29, 2002
September 24, 2002

RULE 6320

PROCEDURES FOR INSTRUCTIONAL PROGRAM ADOPTION AND IMPLEMENTATION

All requests shall be first referred to the Superintendent of Schools and then presented to the School Board as an agenda item with the recommendation of the Superintendent of Schools. The program if approved by the School Board, shall be implemented in accordance with prevailing School Board policies and standards and benchmarks of the District. Programs shall become a part of the District's Instructional Program Review Cycle, Rule 6320A. If the program is found to be ineffective in its program purposes, it shall be terminated upon recommendation of the Superintendent of Schools and approval of the School Board. Program reviews will include narrative information outlining what has been reviewed, how it was assessed, what types of data were collected, and how they were analyzed. The format will be as follows:

- Executive Summary
- Mission
- Goals
- Historical Perspective
- Program Components
- Findings/Participation/Student Growth – “Success Indicators”
- Budget
- Program Plan
- Administrative Recommendations

Instructional Program Review Cycle				
	K-8 Instruction	Instruction	9-12 Instruction**	Special Projects*
2001 – 2002	<ul style="list-style-type: none"> • Head Start • P-5 	<ul style="list-style-type: none"> • Talent Development 	<ul style="list-style-type: none"> • Advanced Placement • Youth Options 	<ul style="list-style-type: none"> • Instructional Technology Management Audit • Bridges/AIS
2002 – 2003	<ul style="list-style-type: none"> • Middle School Report • English Language Learners 	<ul style="list-style-type: none"> • Closing the Gap 		<ul style="list-style-type: none"> • Library Media
2003 – 2004	<ul style="list-style-type: none"> • Title 1 • Student Support 	<ul style="list-style-type: none"> • <i>Math K-12</i> • Physical Education K-12 	<ul style="list-style-type: none"> • School to Career K-12 	<ul style="list-style-type: none"> • SAGE
2004 – 2005	<ul style="list-style-type: none"> • Special Education 	<ul style="list-style-type: none"> • <i>Science K-12</i> 	<ul style="list-style-type: none"> • High School Report 	<ul style="list-style-type: none"> • After School Programs
2005 – 2006	<ul style="list-style-type: none"> • Elementary School Report 	<ul style="list-style-type: none"> • <i>Reading K-5</i> • Athletics and Activities 		<ul style="list-style-type: none"> • Staff Development
2006 - 2007	<ul style="list-style-type: none"> • Head Start • P-5 	<ul style="list-style-type: none"> • Talent Development • <i>Social Studies K-12</i> 	<ul style="list-style-type: none"> • Advanced Placement • Youth Options 	<ul style="list-style-type: none"> • Instructional Technology Learning Effectiveness • Bridges/AIS
2007 – 2008	<ul style="list-style-type: none"> • Middle School Report • English Language Learners 	<ul style="list-style-type: none"> • Closing the Gap 		<ul style="list-style-type: none"> • Library Media
2008 – 2009	<ul style="list-style-type: none"> • Title 1 • Student Support 	<ul style="list-style-type: none"> • <i>English/ Language Arts 6-12</i> • <i>Music K-12</i> • Physical Education K-12 	<ul style="list-style-type: none"> • School to Career K-12 	<ul style="list-style-type: none"> • SAGE
2009 – 2010	<ul style="list-style-type: none"> • Special Education 	<ul style="list-style-type: none"> • <i>Foreign Language 6-12</i> • <i>Health K-12</i> • <i>Art K-12</i> 	<ul style="list-style-type: none"> • High School Report 	<ul style="list-style-type: none"> • After School Programs

Notes:

Italics indicate curricular areas with textbook adoptions; timing corresponds to the Curriculum Evaluation and Renewal Cycle.

* Special Projects would provide an annual Summer School Report and Charter School Reviews would occur in their renewal year.

** 9-12 Instruction in cooperation with the Office of Educational Accountability would provide an annual

Graduation Report.