

POLICY 6610  
SELECTION OF INSTRUCTIONAL MATERIALS

The selection of instructional materials, including required textbooks and supplementary books and materials, shall be recommended to the School Board by the Superintendent of Schools, in accordance with District rules and regulations. The Board shall make the final determination regarding selection of materials.

Textbooks and other materials which are required to be read by all students shall be evaluated and recommended to the Superintendent by the Assistant Superintendent of Teaching and Learning and the curriculum design team. This team is charged with the responsibility of screening materials and preparing recommendations for selection and adoption of instructional materials.

Supplementary materials which are to be used for particular programs in individual schools may be selected by teachers, teacher committees or departments with the approval of the principal, the Assistant Superintendent of Teaching and Learning, and the Superintendent/designee.

The Board shall adopt the required textbooks for the District.

The District shall not discriminate in the selection and evaluation of instructional and library materials or media on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Wisconsin Statutes

Sections 118.03(2) [Purchase of textbooks]  
118.13 Pupil discrimination prohibited  
120.10(15) Textbooks  
120.12(11) Indigent children  
120.13 School board powers  
120.13(5) Books, material and equipment

Wisconsin Administrative Code

PI 9.03(1) [Prohibiting discrimination against pupils]

CROSS REF.: 1410, Free Materials

2110, Benchmarks

3280, Student Fees

5110, Equal Educational Opportunities/Discrimination Complaint

6300, Curriculum Development and Improvement

6430, Instructional Arrangements (The Learning Situation)

6620, Library Resources

6810, Teaching About Controversial Issues

Board-Adopted Academic Standards

AFFIRMED: September 24, 1991

REVISED: March 9, 1999

January 29, 2002

December 15, 2015

April 24, 2017

RULE 6610  
PROCEDURES FOR SELECTING AND USING  
SUPPLEMENTARY INSTRUCTIONAL MATERIALS

1. No student shall be required to read supplementary books or those on a required list if the parent/guardian indicates there are reasons why a particular book should not be read by their child.
2. Movies/video clips can enhance the educational experience for students. Therefore, movies/videos must be directly relevant to the curriculum and be appropriate for all students within the classroom. Following careful evaluation, movies/video clips in various formats and other audio-visual materials may be used for instructional purposes in accordance with District Policy 3531.1—Copyrighted Materials.
3. Movies/video clips are defined as being less than 25 minutes in length and are to be used with classroom discussion or activities.
4. Commercial entertainment videos having obvious educational value may be included when appropriate to the subject being studied. Commercial videos that are unrated or rated PG or PG-13 shall not be shown to students in the District without advance written notice to the parents. Such notice shall contain an accurate description of the contents of the film. No videos having an R, NC-17, or X shall be shown to students at any school.
5. Parents/guardians not wishing to have their children participate in viewing a particular video may indicate this decision in a note to the principal. The decision of the parent/guardian will be respected, and an assignment of equal value may be given as an alternative to attending the showing of such a video. The parent/guardian shall be given an opportunity to review District-owned audio-visual materials as available, at no additional expense to the District.

RULE 6610  
 PROCEDURES FOR SELECTING AND USING  
 SUPPLEMENTARY INSTRUCTIONAL MATERIALS

SEVEN-YEAR CURRICULUM REVIEW CYCLE

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
	Year 1—How does what we are doing now correlate with the research?	Year 2—What are we going to do?	Year 3—How are we going to do it?	Year 4—What does it look like in the classroom?	Year 5—How will we know we accomplished what we intended?	Year 6—How well is it working, and how can we make it better?	Year 7—Is what we set out to do happening — are students learning?
2016-17	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 11-12 science (fourth courses)</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> <li>• K-8 Spanish language arts (dual language)</li> </ul>	<ul style="list-style-type: none"> <li>• 6-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 science</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>• 11-12 math (fourth courses)</li> <li>• K-5 social studies</li> <li>• 9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 reading</li> <li>• 6-12 English</li> <li>• K-12 English Language Development I/II</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> </ul>	

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
2017-18	<ul style="list-style-type: none"> <li>6-12 social studies (U.S. History/ Government)</li> <li>4 – 12 performance music</li> <li>Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>K-5 math</li> <li>11-12 science (fourth courses)</li> <li>K-12 art</li> <li>9-12 career and technical education (business and family and consumer science)</li> <li>K-8 Spanish language arts (dual language)</li> </ul>	<ul style="list-style-type: none"> <li>6-12 social studies (World History)</li> <li>K-12 health</li> <li>6-12 theatre</li> <li>6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>K-5 science</li> <li>9-12 career and technical education (Exploring Health Occupations)</li> <li>9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>11-12 math (fourth courses)</li> <li>K-5 social studies</li> <li>9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>K-5 reading</li> <li>6-12 English</li> <li>K-12 English Language Development I/II</li> </ul>	<ul style="list-style-type: none"> <li>6-10 math</li> </ul>
2018-19	<ul style="list-style-type: none"> <li>6-10 math</li> <li>K-5 music</li> <li>Early education</li> <li>9-12 social studies electives</li> <li>6-8 world language</li> </ul>	<ul style="list-style-type: none"> <li>6-12 social studies (U.S. History/ Government)</li> <li>4 - 12 performance music</li> <li>Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>K-5 math</li> <li>11-12 science (fourth courses)</li> <li>K-12 art</li> <li>9-12 career and technical education (business and family and consumer science)</li> <li>K-8 Spanish language arts (dual language)</li> </ul>	<ul style="list-style-type: none"> <li>6-12 social studies (World History)</li> <li>K-12 health</li> <li>6-11 theatre</li> <li>6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>K-5 science</li> <li>9-12 career and technical education (Exploring Health Occupations)</li> <li>9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>11-12 math (fourth courses)</li> <li>K-5 social studies</li> <li>9-12 English Language Development III</li> </ul>	<ul style="list-style-type: none"> <li>K-5 reading</li> <li>6-12 English</li> <li>K-12 English Language Development I/II</li> </ul>

SCHOOL YEAR	PHASE 1: REVIEW	PHASE 2: DEVELOP	PHASE 3: PREPARE	PHASE 4: IMPLEMENT	PHASE 5: MONITOR		
2019-20	<ul style="list-style-type: none"> <li>• K-12 English language arts</li> <li>• K-12 English Language Development I/II</li> <li>• K-12 physical education</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> <li>• K-5 music</li> <li>• Early education</li> <li>• 9-12 social studies electives</li> <li>• 6-8 world language</li> </ul>	<ul style="list-style-type: none"> <li>• 6-12 social studies (U.S. History/ Government)</li> <li>• 6-12 choir, orchestra, and band</li> <li>• Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 11-12 science (fourth courses)</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> <li>• K-8 Spanish language arts (dual language)</li> </ul>	<ul style="list-style-type: none"> <li>• 6-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 science</li> <li>• 9-12 career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>	<ul style="list-style-type: none"> <li>• 11-12 math (fourth courses)</li> <li>• K-5 social studies</li> <li>• 9-12 English Language Development III</li> <li>• World languages</li> </ul>
2020-21		<ul style="list-style-type: none"> <li>• K-12 English language arts</li> <li>• K-12 English Language Development I/II</li> <li>• K-12 physical education</li> </ul>	<ul style="list-style-type: none"> <li>• 6-10 math</li> <li>• K-5 music</li> <li>• Early education</li> <li>• 9-12 social studies electives</li> <li>• 6-8 world language</li> </ul>	<ul style="list-style-type: none"> <li>• 6-12 social studies (U.S. History/ Government)</li> <li>• 6-12 choir, orchestra, and band</li> <li>• Career and technical education (technology)</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 math</li> <li>• 11-12 science (fourth courses)</li> <li>• K-12 art</li> <li>• 9-12 career and technical education (business and family and consumer science)</li> <li>• K-8 Spanish language arts (dual language)</li> </ul>	<ul style="list-style-type: none"> <li>• 6-12 social studies (World History)</li> <li>• K-12 health</li> <li>• 6-12 theatre</li> <li>• 6-11 science</li> </ul>	<ul style="list-style-type: none"> <li>• K-5 science</li> <li>• 9-12 math (Financial Algebra)</li> <li>• Career and technical education (Exploring Health Occupations)</li> <li>• 9-12 world languages</li> </ul>

Throughout 2016-21 the Curriculum Review Cycle may need to be amended due to state and district curriculum and assessment guidelines and revisions.