

POLICY 7400
NAMING OR RENAMING DISTRICT BUILDINGS

The School Board shall be responsible for naming or renaming buildings in the District.

A Building Naming Committee may be appointed to present recommendations to the School Board for suitable names for District buildings. Representation of the District's demographic will be reflected in the committee. Name recommendations shall be made in accordance with established District guidelines.

LEGAL REF.: Wisconsin Statutes
Section 120.12(1) (Care and management of school property)

CROSS REF.: Policy 1131, Memorials/Dedications within Schools

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 10, 1991

REVISED: January 12, 1999
September 11, 2001
September 25, 2007

RULE 7400
NAMING OR RENAMING DISTRICT BUILDINGS

1. At the request of the School Board, a Building Naming Committee shall advise on the naming or renaming of District buildings within 30 days of referral. Committee members shall include the School Board President, the Superintendent of Schools, and community representatives appointed by the Superintendent
2. The duties of the Building Naming Committee shall include compiling a list of name recommendations and setting up guidelines and criteria for the selection of name recommendations.
3. The committee may use the following sources for the suggestion of building names:
 - a. Public participation
 - b. Student participation
 - c. Previous file of suggested names

A permanent file of previously suggested names shall be maintained by the Superintendent of Schools.

4. When considering potential building names, the Committee shall keep in mind the following requirements:
 - a. Person or place names may be used from the following categories:

(1) Geographic areas within the District	(8) Industry
(2) Arts	(9) Inventions
(3) Business	(10) Labor
(4) Education	(11) Military Services
(5) Government	(12) Philanthropy
(6) History	(13) Professions
(7) Humanitarianism	(14) Science
	(15) Service to the District
	(16) Cultural Significance

- b. A person's name may be recommended only if the candidate has been dead for at least two years prior to the nomination. Consideration for nominations, which may be solicited from the public, must be limited to candidates of exemplary moral character, who have made outstanding contributions, who have historical significance, who have performed service to the community or humanity, or who have displayed outstanding leadership. First consideration shall be given to local persons, but additional consideration may be given to state, national and international persons.

Based on the above criteria and the permanent file of previously suggested names, the Committee shall present a list of building name recommendations to the School Board.