

POLICY 8712

SCHOOL BOARD MEETING AGENDA PREPARATION AND DISSEMINATION

The agenda shall be prepared by the Superintendent of Schools under the direction of the Board President. Except as otherwise specifically provided by Board policy or rule, the Board President may require a majority written request or vote of the Board prior to granting agenda requests by individual Board members.

Insofar as possible, advance information and recommendations on matters requiring action shall be supplied to all Board members for study before the meeting.

Complete agendas for regular Board meetings shall be distributed to each Board member, local news medium, division administrator and to those selected administrators requiring agenda information. A copy of the complete meeting agenda shall be available for public inspection at the Superintendent of School's office and each building principal's office prior to the Board meeting, and six copies made available for inspection at the Board meeting itself. Copies of the complete agenda shall be available at the Superintendent's office, on a single meeting basis, for those persons who make application by the Tuesday before the meeting, and who can demonstrate a need for the material. Such reserved copies shall not be distributed but may be picked up at the Superintendent's office 24 hours after they make the application.

LEGAL REF.: Wisconsin Statutes

Section 19.83 [Meetings of governmental bodies]

Section 19.84 [Public notice of subject matter of board meeting]

CROSS REF.: 8710, Regular School Board Meetings

8720, Special School Board Meetings

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: May 25, 1993 and June 8, 1993

REVISED: November 11, 1999

March 28, 2000

July 10, 2001

November 13, 2001

June 25, 2002

June 24, 2003

December 14, 2010

February 24, 2015

RULE 8712

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The regular School Board meeting agenda shall normally provide for the following order of business:

Pledge of Allegiance  
Roll Call of Members  
Awards  
Administrative and Supervisory Appointments  
Introduction, Welcome, and Comments by Student Ambassador  
Legislative Report  
Views and Comments by the Public  
Remarks by the President  
Superintendent's Report  
Consent Agenda  
Approval of Minutes of Previous Meeting(s)  
Approval of Lists of Bills  
Old Business  
New Business  
Other Business as Permitted by Law  
Tentative Schedule of Reports and Legal Deadlines for Board  
Predetermined Time and Date of Adjourned Meeting, If Necessary  
Adjournment