



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Gallo was called to order at 5:32 P.M. with the following Committee members present: Mrs. Taube, Mr. Retzlaff, Ms. Hamilton, Ms. Morrison, Mr. Wamboldt, and Mr. Gallo. Dr. Hancock was also present. Mr. Jacobs arrived later. Mrs. Coleman was excused. Ms. Ross was absent.

Introductions were made and new Committee members were welcomed.

Mr. Jacobs arrived at 5:34 P.M.

Approval of Minutes – August 14, 2012 Personnel/Policy and Joint Personnel/Policy and Audit/Budget/Finance Meetings

Mrs. Taube moved to approve the minutes as contained in the agenda. Mr. Jacobs seconded the motion. Unanimously approved.

Information Items

Mr. Kristopher Keckler, Executive Director of Information and Accountability, distributed and presented an updated Official Third Friday Enrollment Report. He noted a district-wide enrollment decrease from 22,978 (2011-2012) to 22,639 (2012-2013), a decrease of 339 students. He indicated Appendix 1, 2, and 3 provided detailed information pertaining to the official enrollment for school year 2012-2013, the total enrollment by school, and the average class size by school.

Mr. Jacobs moved to accept the updated 2012-2013 Official Third Friday Enrollment Report and forward it to the full Board for review and acceptance. Ms. Morrison seconded the motion. Unanimously approved.

Mr. Keckler presented the 2012-13 Marks Report: Paperless vs. Printing Initiative and indicated that approximately \$47,000 is spent annually to process, print, and mail progress reports and report cards. However, by leveraging technology and electronic delivery, and limiting the notices to those required by Board policy, there could be an estimated \$25,000 - \$30,000 cost reduction. He indicated that a majority of the savings and processing would take place at the central office and would not reduce the expectations or professional responsibilities of the educator. A sample alert flyer was distributed and discussion took place regarding the District's use of the different communication channels to communicate the upcoming changes to parents.

Mr. Keckler indicated that the 2012-13 Marks Report: Paperless vs. Printing Initiative was brought for informational purposes only and Policy 6452 will be revised and presented in the near future.

There were no questions on the Recommendations Concerning Appointments, Leaves of Absences, Retirements, and Resignations.

Future Agenda Items

There were no future agenda items noted.

Meeting adjourned at 6:12 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Gallo was called to order at 6:20 P.M. with the following Committee members present: Mr. Bryan, Ms. Marcich, Mr. Kent, and Mr. Gallo. Dr. Hancock was also present. Mr. Nuzzo and Mr. Aceto were excused. Mr. Coleman and Ms. Stricker were absent.

Mr. Gallo announced that a quorum was not present; therefore, items would be presented for informational purposes only and no action would be taken.

Approval of Minutes – September 11, 2012

Mr. Gallo indicated that these minutes would be presented for approval at the next meeting.

Change in the Fiscal Year 2011-12 Adopted Budget

Mrs. Tina Schmitz, Chief Financial Officer, presented the Change in the Fiscal Year 2011-12 Adopted Budget and indicated that the majority of the changes were the result of carryover funds from various grants. She noted that there was no change in the bottom line budget figure, just a change in functions. In order to meet statutory deadlines, Mrs. Schmitz indicated that this item would have to be approved by the Board at their October 23, 2012 meeting; therefore, she would be requesting that the Board add this item to their October 23, 2012 agenda.

2011-2012 Budget Carryover to the 2012-2013 Budget

Mrs. Schmitz presented the 2011-2012 Budget Carryover to the 2012-2013 Budget and indicated that carryover requests consisted of charter school carryover requests and/or donations/mini-grants to specific sites. She noted that from the 2013 fiscal year and forward, charter school carryovers will be accounted for as reserve portions of the General Fund Balance rather than being added as additional amounts in expense budgets. Doing this will provide for more accurate year-to-year budgeting while preserving the charter school's access to their surplus.

Information Items

Mrs. Schmitz presented the Monthly Financial Statements and indicated that Fund 10 transfers would be done on a quarterly basis as opposed to just at year end. There were no questions on this item.

Mrs. Schmitz presented the Summary of Receipts, Wire Transfers, and Check Registers and there were no questions.

Mrs. Schmitz presented the Fiscal Year 2013 Budget Update and discussed the fiscal impact of the enrollment decline. She indicated that despite the declining enrollment, the fiscal impact was minimal due to the District qualifying for a special aid adjustment given by the State. She noted

that the District was able to recoup approximately 85% of the lost funds. Mrs. Schmitz also indicated that due to large classroom sizes, an additional teacher was being added at Bose and EBSOLA. She reminded Committee members that until finalized numbers are received from the State, the presented budget numbers are preliminary and subject to change.

Future Agenda Items

Mrs. Schmitz indicated that the OPEB Actuary Report along with the Financial Audit Report would be presented to the Committee next month. Mr. Kent requested that the OPEB Actuary Report include a year-by-year comparison in regards to the liability growth.

Meeting adjourned at 6:40 P.M.

Stacy Schroeder Busby
School Board Secretary



A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Gallo was called to order at 6:43 P.M. with the following Committee members present: Mr. Bryan, Ms. Marcich, Mr. Kent, Mrs. Taube, Ms. Stevens, Ms. Anderson, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mr. Gallo. Dr. Hancock was also present. Mrs. Coleman was excused. Ms. Reed and Mr. Simpkins were absent.

Request to Submit the Race to the Top Grant – District Grant Application

Mr. Kristopher Keckler, Executive Director of Information and Accountability, distributed and presented an updated Request to Submit the Race to the Top – District Grant Application along with a chart outlining the three grant projects. He indicated that the grant mirrors the following District Transformation Plan goals: improve student achievement; expand collaborative partnerships with families, community and industry; and secure resources (time, people, finances, and operating processes) to support learning; therefore, if awarded, the grant would help fund those goals. Mr. Keckler noted that only 15-25 grants are anticipated to be awarded and that notifications would be received by December 31st. Discussion took place regarding no additional district resources being requested and staffing positions being in existence only for the duration and capacity of the grant. Mr. Keckler confirmed both.

Ms. Anderson moved to forward the Request to Submit the Race to the Top Grant – District Grant Application to the full Board for approval. Ms. Daghfal seconded the motion. Unanimously approved.

Meeting adjourned at 7:40 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Taube was called to order at 7:41 P.M. with the following Committee members present: Ms. Stevens, Ms. Anderson, Mrs. Daghfal, Ms. Santoro, Ms. Galli, and Mrs. Taube. Dr. Hancock was also present. Mrs. Coleman was excused. Ms. Reed and Mr. Simpkins were absent.

Approval of Minutes – September 11, 2012

Ms. Stevens moved to approve the minutes as presented in the agenda. Ms. Anderson seconded the motion. Unanimously approved.

Information Items

Mr. Kristopher Keckler, Executive Director of Information and Accountability, presented the Update on the New DPI School Report Cards as contained in the agenda. He indicated that the date for public release of the report cards was moved from October 8th to October 22nd.

Mr. Keckler presented the Update on Student Email Accounts/Google Apps in Education as contained in the agenda. He indicated that in alignment with the Transformation Plan, all students in grades 3-12 have access to Google Apps for Education (Google Docs), which includes an email account. The services for these accounts are provided by Google; however, the accounts are created and authenticated by the District. This process will allow for additional security and protection. Each building will control the roll out and instructional integration of the accounts and the student email accounts are completely optional. Parents may request to opt-out (disable) the student account at any time.

AP Update

Mr. David Tuttle, Coordinator of Talent Development, presented the AP Update as contained in the agenda. He indicated that the District has significantly increased the number of students taking the exams over the last five years. Data reflects that in 2004-05, 407 examines were administered to 278 students. In 2011-12, 1,031 examinations were administered to 626 students. Of the 1,031 examinations administered, 703 of them were passed with a score of 3, 4, or 5. He noted that high schools have and will continue to host advanced placement evenings to help the parents understand advanced placement. Furthermore, staff will continue to gather information on strategies to increase the rigor, will explore the strategies to increase the number of students of color in AP courses, plan for opportunities for teachers to work collectively, and expand the opportunities for all students to participate and be success in the Advanced Placement program courses.

Future Agenda Items

Ms. Daghfal requested that the Middle School Honors Program be added for discussion. Ms. Anderson requested an update on Asynchronous Learning. Ms. Stevens requested an update on the World Language pertaining to Rosetta Stone and Tell Me More.

Meeting adjourned at 8:15 P.M.

Stacy Schroeder Busby
School Board Secretary