



A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:30 P.M. with the following Committee members present: Mr. Flood, Mr. Kunich, Mr. Valeri, Mrs. Bothe, Mr. Zielinski, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, and Ms. Stevens. Dr. Savaglio-Jarvis was also present.

**Approval of Minutes – November 11, 2014 Planning/Facilities/Equipment and Joint Planning/Facilities/Equipment and Audit/Budget Finance**

Mr. Falkofske moved to approve the minutes as presented. Mr. Kunich seconded the motion. Unanimously approved.

**2015-2016 Capital Projects Plan**

Mr. Finnemore, Director of Facilities, presented the 2015-2016 Capital Projects Plan. He indicated that the plan covers the following three components: major maintenance, security projects, and a central kitchen project. He indicated that the majority of the one million allocated for the major maintenance projects will consist of mostly exterior building projects, i.e. exterior door replacements, exterior building wall projects, and roof replacements and repairs. The main energy saving project this year will be replacement of windows at Grewenow. Due to the increase of the amount of fruits and vegetables required to be offered per the passing of the Healthy Hunger-Free Kids Act of 2010, the expansion of the food service cooler capacity will be necessary. The project will consist of converting the existing freezer into a cooler, remove the existing cooler to gain much needed floor space in the central kitchen, and construct a new freezer outside of the current footprint.

Mr. Finnemore answered questions from committee members.

Mr. Kunich moved to forward the 2015-2016 Capital Projects Plan to the full Board for their consideration. Mr. Flood seconded the motion. Unanimously approved.

**Information Items**

Mr. Finnemore presented the Outdoor Athletics Referendum Update. He distributed and presented a referendum brochure which contained information pertaining to the proposed improvements, the tax effect on residents, and information on District student participation in sports. He also distributed and presented the calendar of scheduled referendum information speaking engagements. He noted that this information, along with additional information, is also being made available on the website.

Mr. Finnemore presented the Performance Contract Projects Update. He indicated that all the projects have been bid out but not all awarded yet. He presented the awarded projects

noted in the agenda and indicated that a complete list of project awards will be presented next month to the committee.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He indicated that 44% of the overall utility budget has been spend compared to 43% last year which is good considering the construction activity in the District, the reopening of the Jefferson Annex for eSchool, and the reopening of McKinley Middle School for the KTEC-West Campus. He noted that 2014 saving information for each school was added to the energy savings spread sheet contained in the agenda as requested.

### **Future Agenda Items**

Mr. Finnemore indicated that he will be bringing the Performance Projects Update in March which will contain a complete listing of the awarded project contracts as noted above.

Ms. Stevens requested a report on elementary school boundaries and long term planning for elementary schools.

Mr. Flood requested the same information requested by Ms. Stevens for the middle and high schools.

Mr. Flood moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 5:50 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
February 10, 2015  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 5:55 P.M. with the following Committee members present: Mrs. Snyder, Ms. Burns, Ms. Butler, Mrs. Hamilton, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mr. Bryan and Mrs. Stephens were excused. Mrs. Hamilton, Mr. Riley, and Ms. Connor were absent. Mrs. Dahl arrived later.

**Approval of Minutes – January 13, 2015 Personnel/Policy**

Mr. Kunich indicated that due to the lack of a quorum, the minutes would be voted on at next month's meeting.

**Information Items**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, gave a PowerPoint presentation pertaining to the School Year 2015-16 Preliminary Enrollment Projections. The topics that he covered were: the change in student membership (2001-2012), the change in free and reduced lunch (2001-2012), number of births and KUSD kindergarten enrollment, and projected enrollments by school. He noted that the projected enrollments are -348 for the 2015-16 school year, -226 for the 2016-17 school year, and -240 for the 2017-18 school year.

Mrs. Dahl arrived at 6:06 P.M.

Mr. Keckler answered questions from committee members.

There were no questions from committee members on the Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations

**Approval of Minutes – January 13, 2015 Personnel/Policy**

Mr. Kunich indicated that the arrival of Mrs. Dahl created a quorum and that he would accept a motion in regards to the minutes.

Mrs. Dahl moved to approve the minutes as contained in the agenda. Mrs. Butler seconded the motion. Unanimously approved.

**Future Agenda Items**

There were no future agenda items noted.

Ms. Burns moved to adjourn the meeting. Mrs. Hamilton seconded the motion. Unanimously approved.

Meeting adjourned at 6:13 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
AUDIT/BUDGET/FINANCE MEETING  
Educational Support Center – Room 110  
February 10, 2015  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:17 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Aceto, Mr. Holdorf, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Castle arrived later. Mr. Bryan, Mr. Kent, Mrs. Dawson, and Mr. Battle were excused. Ms. London was absent.

**Approval of Minutes – January 13, 2015 Audit/Budget/Finance**

Mr. Wade indicated that due to the lack of a quorum, the minutes would be voted on at next month's meeting.

**Information Items**

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Monthly Financial Statements. He gave committee members a live demonstration of how the financial information is analyzed in a more in depth manner to minimize or quantify budget surpluses. He explained and demonstrated that the information contained in the agenda is presented as a district as a whole and can be analyzed by many scenarios, i.e. location, employee group, down to each individual transaction, etc.

Mr. Castle arrived at 6:23 P.M.

Mr. Hamdan explained how a 1% spending difference for a district this size could amount to a one million dollar difference which is why a more complex analysis is needed as opposed to just looking at trending information.

Ms. Heather Kraeuter, Accounting & Payroll Manager, presented the Cash and Investment Quarterly Report. She noted that balances are fully collateralized or insured and that there is a portfolio of investments that make up the Wisconsin Investment Series Coop (WISC) and Johnson Bank balances. She also pointed out that the balances noted for the 2014-15 accounts are year-to-date balances versus full fiscal balances as noted for the 2012-2013 and 2013-2014 years.

Mr. Hamdan presented the Quarterly Summary of Grants as contained in the agenda. He said that budget amounts noted may contain carryover amounts from fiscal year 2014. Mr. Hamdan answered questions from committee members.

**Approval of Minutes – January 13, 2015 Audit/Budget/Finance**

Mr. Wade indicated that the arrival of Mr. Castle created a quorum and that he would accept a motion in regard to the minutes.

Mr. Flood moved to approve the minutes as contained in the agenda. Mrs. Marcich seconded the motion. Unanimously approved.

**Future Agenda Items**

There were no future agenda items noted.

Mr. Holdorf moved to adjourn the meeting. Mr. Castle seconded the motion. Unanimously approved.

Meeting adjourned at 6:45 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
JOINT AUDIT/BUDGET/FINANCE AND  
CURRICULUM/PROGRAM  
Educational Support Center – Room 110  
February 10, 2015  
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Wade was called to order at 6:48 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Aceto, Mr. Holdorf, Mr. Castle, Mrs. Snyder, Ms. Stevens, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Bryan, Mr. Kent, Mrs. Dawson, and Mr. Battle were excused. Ms. London, Mr. Belotti, and Mr. Wojciechowicz were absent.

**Request to Submit 21<sup>st</sup> Century Community Learning Center CLC Grant Application for 2015-16 School Year**

Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning, presented the Request to Submit 21<sup>st</sup> Century Community Learning Center CLC Grant Application for the 2015-2016 School Year. She indicated that Jefferson, Grant and Vernon Elementary Schools were seeking continuation grants and Wilson and Frank Elementary Schools will seek renewal grants in the spring.

Ms. Stevens moved to forward the Request to Submit 21<sup>st</sup> Century Community Learning Center CLC Grant Application for 2015-16 School Year to the full Board for approval. Mrs. Daghfal seconded the motion. Unanimously approved.

**Mary Ashley Charitable Trust**

Mrs. Patricia Demos, Community School Relations Coordinator, presented the Mary Ashley Charitable Trust for submission of a one-year grant proposal titled Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Program. She indicated that if awarded, the funds would be used to further develop and strengthen the comprehensive parent education training program, family interactive learning experiences, student learning opportunities, district Recognition Program, the annual Alcohol, Tobacco and Other Drugs Awareness Student Recognition Brunch and awareness week, and provide safe playground equipment for Brass Community School.

Ms. Stevens moved to forward this one-year grant proposal titled Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Program in the amount of \$122,000 for submission to the Mary Frost Ashley Charitable Trust to the Board of Education for consideration. Mr. Flood seconded the motion. Unanimously approved.

**Future Agenda Items**

No future agenda items were noted.

Mrs. Snyder moved to adjourn the meeting. Mr. Aceto seconded the motion. Unanimously approved.

Meeting adjourned at 6:59 P.M.

Stacy Schroeder Busby  
School Board Secretary





A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 7:03 P.M. with the following Committee members present: Ms. Stevens, Mr. Wade, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowicz, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Belotti was absent.

### **Approval of Minutes – January 13, 2015 Curriculum/Program**

Mr. Wade moved to approve the minutes as presented. Mrs. Daghfal seconded the motion. Unanimously approved.

### **Information Items**

Ms. Belinda Grantham, Director of Early Education, presented the Head Start Semi-Annual Report. She indicated that the information is being provided for informational purposes to ensure community and School Board awareness of the progress of the Head Start Program. Head Start is defined as a program that works with the most identified at-risk 3 and 4 year old children and their families. The program serves 389 enrolled children; however, since the consolidation of the sites and services in August 2014, the mandated enrollment number has yet to be reached. An action plan has been developed to address this concern and will continue to be monitored. She noted that the comparison of Pre-K PALS data for the 2013-14 school year and for fall 2014-15 school year shows that four year old Head Start children score below their non-Head Start peers in both the fall and the spring PALS assessments. Growth that narrows the gap occurs during their four year old year experience but the gap is not fully closed by the end of the school year. Mrs. Grantham answered questions from committee members.

Mrs. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning, presented the Talent Development Program Update. She indicated that the Talent Development Advisory Committee, composed of over 40 parents, teachers, administrators and community members, was formed in October 2014 with the charge of reviewing the District's Talent Development Long-Range Plan. The committee, after reviewing state statutes, DPI programming recommendations and district policy, determined that there were several portions of the Talent Development Plan that were not completed and/or no longer valid. They also prioritized the top areas from the Gap Analysis Chart to identify four areas that need future study and action. The Committee has identified the following tasks as their next steps: 1) research best practices in the field of gifted education, 2) review gifted education plans of comparable school districts—both in the state of Wisconsin and across the nation, and 3) make recommendations for modification to the existing 2006 long range plan. By fall 2015, the Coordinator of Talent Development will complete a report to the Curriculum/Program Standing Committee on the progress of the revisions to the plan.

Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership, provided a PowerPoint presentation in response to the Proposal from School Board Member Kyle Flood Regarding School Board Policy 6456 – Graduation Requirements. The topics covered in the presentation were Policy 6456 – Graduation Requirements, cost of an eight period day or a seven period day, credit increase within seven period day, sample schedules, addition of one required World Language credit, PE credit for sports participation, impact of raising GPA, SAT/ACT, and recommending next steps.

Dr. Ormseth and Mr. Flood answered questions from committee members.

There was discussion regarding the on-line high school graduation requirement and the need for it to be better communicated to counsellors, students, and parents.

Mr. Flood indicated that he is not proposing an eight period day, that he is not recommending that his suggested changes be implemented in one year, and that he is flexible on some his recommendations. However, he indicated that he was staying firm on the removal of the on-line high school graduation requirement, restoring the requirement of four credits for math, science, and social studies, and the option for student athletes to receive a ½ credit of P.E. for every 60 hours of a school sponsored sport that they are involved in.

### **Future Agenda Items**

Mrs. Renish-Ratelis requested information defining the on-line high school graduation requirement.

Mrs. Renish-Ratelis received confirmation that the Science Standards Update would be brought to the committee in May.

Mr. Keckler indicated that he would have an ACT Aspire Update in March.

Mrs. Housaman indicated that she would be bringing an AASL (American Association of School Librarians) Update and an ISTE (International Society for Technology in Education) Update.

Mrs. Renish-Ratelis moved to adjourn the meeting. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 8:44 P.M.

Stacy Schroeder Busby  
School Board Secretary