



A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:31 P.M. with the following committee members present: Mr. Falkofske, Mr. Garcia, Mrs. Bothe, Mr. Flood, Mr. Thomey, Mr. Wicklund, Mr. Schaffrick, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Cardinali was excused and Mr. Butts was absent.

**Approval of Minutes – May 10, 2016 Planning/Facilities/Equipment**

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mr. Garcia seconded the motion. Unanimously approved.

**Information Items**

Mr. Finnemore, Director of Facilities, and Dr. Angela Andersson, Principal at KTEC, presented the Traffic/Parking KTEC West report. They explained that due to the commuter nature of KTEC's student population, the amount of traffic surrounding KTEC during morning drop-off and afternoon release times is significantly greater than that which was present when the facility was a middle school primarily serving neighborhood children. The district began working with the City on parking and traffic concerns in the Spring of 2014. In June 2015 it was decided to have a comprehensive traffic study done. In Spring of 2016, Clark Dietz Engineering Firm conducted the comprehensive traffic study. This included observations of before and after school traffic flow, analysis of traffic patterns, density of traffic, and physical structure of surrounding roads. As part of the traffic study, two public meetings were conducted to gather public input. The following action step options to improve traffic safety issues were identified in the traffic study:

Proposal 1: Install "No Parking Stopping or Standing" signage on resident sides of 32nd Avenue, 33rd Avenue, and 58th Street for short window of time (30 minutes during afternoon pick-up on school days);

Proposal 2: Create drop off and pickup lane in the area of existing KTEC parking lot, green space, and McKinley Elementary drop-off lane; and

Proposal 3: In the event that the Proposal #2 on-site drop-off and pick-up lane project fails to adequately resolve traffic congestion issues, move existing school side curb line 8 feet closer to the building.

Clark-Dietz, KTEC Administration, KUSD Facilities, and City of Kenosha representatives are in agreement that Proposal #2 should be pursued. KTEC Governance Board has approved \$50,000 of funding to be allocated for this project. Design work is slated to be complete by December of 2016 with project construction commencing as soon as weather permits. Mr. Finnemore and Dr. Andersson answered questions from committee members.

Mr. Wicklund noted that there is a traffic issue at Roosevelt and suggested that a study also be conducted for that school. Mr. Finnemore indicated that there is a meeting scheduled to discuss traffic concerns at Roosevelt in the near future.

Mr. Finnemore presented the Outdoor Athletic Project Update. He noted that occupancy has taken place at Tremper/Ameche Field, that occupancy will take place in approximately one week at the Bradford stadium, with their first game taking place on 9/22, and occupancy for Bullen will take place in mid-October.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He noted that 6% of the overall utility budget as compared to 5% last year has been spent this year. He indicated that this increase was a result in an increased use of air conditioning due to the very warm summer.

**Future Agenda Items**

Mr. Wicklund requested that a Roosevelt Traffic Update, which was mentioned earlier, be added to the future agenda items. Mr. Flood requested an update on the Bradford and Tremper auditoriums. Ms. Stevens indicated that she had questions related to a few of the elementary school energy projects and that she would send her questions to the Superintendent's Office.

Mr. Wicklund moved to adjourn the meeting. Mr. Falkofske seconded the motion. Unanimously approved.

Meeting adjourned at 6:15 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
September 13, 2016  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Snyder was called to order at 6:20 P.M. with the following committee members present: Mr. Falkofske, Mr. Kunich, Mrs. Marks, Mr. Moore, Mrs. Stephens, Mrs. Shane, Mr. Wojciechowicz, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mrs. Dahl was absent.

Mrs. Snyder welcomed Mrs. Marks, Mrs. Shane, and Mr. Wojciechowicz, the newly appointed community members to the committee.

**Approval of Minutes – July 12, 2016 and August 9, 2016 Personnel/Policy and August 9, 2016 Joint Audit/Budget/Finance and Personnel/Policy**

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mr. Kunich seconded the motion. Unanimously approved.

**Informational Items**

There were no informational items.

**Future Agenda Items**

Dr. Savaglio-Jarvis indicated that the Official Third Friday Enrollment Report, Policy 5437 – Threats/Assaults, Policy 6700 – Extracurricular Activities/Programs, and the Graduation Committee Update would be presented in October.

Meeting adjourned at 6:23 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT PERSONNEL/POLICY AND**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 110  
September 13, 2016  
**MINUTES**

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mrs. Snyder was called to order at 6:26 P.M. with the following committee members present: Mr. Falkofske, Mr. Kunich, Mrs. Marks, Mr. Moore, Mrs. Stephens, Mrs. Shane, Mr. Wojciechowicz, Mr. Wade, Mr. Garcia, Dr. Evans, Mrs. Karabetsos, Dr. Werwie, Ms. Riese, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton was excused and Mrs. Dahl was absent.

**Policy and Rule 6456 – Graduation Requirements and Removal of Policy 5270 – Open Enrollment-Part Time**

Mr. Kristopher Keckler, Chief Information Officer, presented Policy and Rule 6456 – Graduation Requirements and Removal of Policy 5270 – Open Enrollment-Part Time. He noted that Policy and Rule 6456 – Graduation Requirements was last updated in July 2015. Since then, Wisconsin Act 212 has been enacted which requires students to pass (60% or high) a Civics Exam in order to receive a high school diploma from a public, charter, or choice school beginning in the 2016-2017 school year. In regards to special needs students, their IEP will govern the Civics Exam requirements. The IEP team must determine the appropriateness of administering the state Civics Exam, as well as whether it is appropriate to require that the student pass the Civics Exam in order to graduate.

The policy was also updated to note the district's requirements that a student obtain 23.5 credits for successful graduation, unless enrolled in a board-approved program, and complete a minimum of 10 hours of Community Service.

During the cross-reference validation process, it was discovered that the state statute related to part time open enrollment for students has since been updated to reflect the Wisconsin Course Options program which is aligned in Policy 6440 - Course Options Enrollment; therefore, existing Policy 5270 - Open Enrollment Part Time can be completely removed as it has not been addressed since 1998 and is now covered through the Course Options material.

Mr. Keckler answered questions from committee members.

Mr. Moore moved to forward the proposed revisions to Policy and Rule 6456 - Graduation Requirements and deletion of Policy 5270 - Open Enrollment Part-Time to the Board for approval. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Falkofske moved to adjourn the meeting. Mr. Moore seconded the motion. Unanimously approved.

Meeting adjourned at 6:37 P.M.

Stacy Schroeder Busby  
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Wade was called to order at 6:38 P.M. with the following committee members present: Mr. Garcia, Mrs. Snyder, Dr. Evans, Mrs. Karabetsos, Dr. Werwie, Ms. Riese, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mrs. Hamilton was excused.

Mrs. Snyder welcomed Dr. Evans and Dr. Werwie, the newly appointed community members to the committee.

**Approval of Minutes – June 14, 2016 Curriculum/Program**

Mrs. Snyder moved to approve the minutes as contained in the agenda. Mrs. Karabetsos seconded the motion. Unanimously approved.

**Informational Item**

Ms. Luanne Rohde, Director of Early Education, presented the Head Start Semi Annual Report. She noted that in order to ensure that 389 students are enrolled in Head Start for the 2016-17 school year the decision was made to expand Head Start to two additional locations- Grewenow and Vernon Elementary Schools. Compliance of the program is assessed through a monitoring system that is aligned with a comprehensive five year continuous oversight plan. Three review findings have been received thus far and the district participated in one monitoring review during the past six months. The Environmental Health and Safety review findings identified one non-compliance in which five employees hired within the past 12 months did not complete a criminal background check prior to employment. The district has since taken action and the review concerns have since been closed and no further corrective action is required at this time. Ms. Rohde answered questions from committee members.

Mrs. Heather Connolly, Principal at Frank Elementary, presented the Academic Parent-Teacher School Grant Update. She explained that the Academic Parent-Teacher Teams (APTTs) is an intentional and systematic means of increasing student academic achievement by improving the quality and quantity of parent-teacher communication and interaction. Teachers coach parents to become engaged, knowledgeable members of the academic team in three classroom APTTs meetings and one in-depth individual conference each year. She noted that in addition to APTT, there are multiple initiatives at Frank Elementary School to bolster student achievement in numeracy and literacy. These include Leveled Literacy Intervention (LLI), Fountas & Pinnell (guided reading), EL Education, Reading and Writing Workshop, Reading Workshop 2.0, Number Talks, Frayer Model for math vocabulary, Mental Math strategy teaching, Fact Masters, Accelerated Reader, Moby Max, expeditions and case studies, Journeys and EM3 curricula. Data collection at Frank Elementary has been on-going to measure the academic gains of students in pre-kindergarten through first-grade; however, it can become challenging to know which intervention to credit gains to. Therefore, the leadership team at Frank Elementary has opted not to expand APTT to grades 2-5 for the 2016-2017 school year so that the primary grades are able to focus on the current implementation process. Mrs. Connolly answered questions from committee members and noted that an update will be given in another year.

**Future Agenda Items**

Mr. Wade indicated that the Advanced Placement Update, the Boys & Girls Club Gang Prevention Contract, and the Building Lifelong Trust (BLT) Reactor Group will be presented at the next committee meeting.

Meeting adjourned at 6:57 P.M.

Stacy Schroeder Busby  
School Board Secretary