

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD OCTOBER 27, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, October 27, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:08 P.M. with the following Board members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the National Coaches of America Association Academic All-American Award - Tremper High School Girls Varsity Soccer.

Dr. Savaglio presented two Administrative appointments.

Ms. Stevens moved to approve Patti Clements as the Coordinator of Gifted and Talented Education and Summer School effective October 28, 2015. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. Stevens moved to approve Mr. Willie Days as the Coordinator of Diversity/Student and Family Engagement effective November 2, 2015. Mr. Flood seconded the motion. Unanimously approved.

Ms. Stevens introduced the Student Ambassador, Amanda Tennant from Indian Trail High School and Academy, and she made her comments.

Mr. Flood gave the Legislative Report.

There were views and comments by the public.

Board members made their responses/comments.

There were no remarks by the Board President.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Consent-Approve items XI-D – Policy and Rule 6440 – Course Options Enrollment and XI-E – Policy and Rule 4332 – Criminal Background Checks were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item XI-B – Minutes of the 8/26/15 and 8/27/15 Special Meetings, 9/22/15 Special Meeting and Executive Session, and the 9/22/15 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the September 2015 cash receipt deposits totaling \$375,775.32, and cash receipt wire transfers-in totaling \$22,703,018.94, be approved.

Check numbers 526933 through 527917 totaling \$9,864,384.02, and general operating wire transfers-out totaling \$226,691.56, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the September 2015 net payroll and benefit EFT batches totaling \$14,617,903.62, and net payroll check batches totaling \$55,974.02, be approved.”

Mrs. Snyder moved to approve the Consent Agenda as revised. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Coleman asked for unanimous consent to move New Business Discussion item XIII-A – Wisconsin Open Meetings Law up in the agenda to be discussed next. There were no objections to the request.

Mrs. Coleman introduced the Wisconsin Open Meetings Law discussion item and indicated that Attorney Lewis would give an informational presentation to the Board to keep them informed and up-to-date on the matter.

Attorney Shana Lewis from Strang, Patteson, Renning, Lewis, & Lacy, S.C. presented information pertaining to the Open Meetings Law which covered the following topics: what is a governmental body?, the definition of a meeting, the convening of members as it pertains to written correspondence, telephone calls, electronic communication, and social media, a walking quorum, the enforcement of the open meetings law, and the penalties for violation of the open meetings law.

Attorney Lewis answered questions from Board members.

Dr. Sue Savaglio-Jarvis introduced the Outdoor Athletic Facility Project Conceptual Design & Cost Estimate submitted by Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Patrick Finnemore, Director of Facilities; and Dr. Savaglio-Jarvis, excerpts follow:

“On April 7, 2015, the voting public approved a \$16,700,000 referendum to construct major upgrades to the outdoor athletic facilities for Bradford (including those at Bullen), Indian Trail and Tremper High Schools. In May, the school board interviewed and selected Partners in Design Architects and Camosy Construction to help the district design and construct the new facilities. The first step in the design and construction process is the development of a conceptual design and associated cost estimate. This was done, in part, with the help of a Facilities Design Committee made up of board members, district staff, and community members. The Design Committee began meeting in early June and again periodically throughout the summer and early fall. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. In addition representatives of the committee took several tours of athletic facilities at other school districts or colleges to help evaluate different aspects of the project. A roster of members of the Facilities Design Committee is provided as Attachment 1 to this report. Attachment 2 includes the conceptual plans for the project including site plans for all four sites, more detailed floor plans for the team buildings, as well as renderings of the team buildings, bleachers, and stadiums. Attachment 3 is a cost estimate summary for the project developed by Camosy Construction with input from Partners in Design and KUSD staff. The overall cost for the project is \$16,700,000 as approved by the voters April.

One of the unique steps in this project involves an approval process from the City of Kenosha Parks Commission. Parks Commission approval is needed for the improvements planned at Anderson Park (Ameche Field and Anderson 2 softball field) as well as expanding the premises covered in the lease agreement to account for a slight expansion to the Ameche Field footprint and to provide a space for the discus field event. The lease agreement was approved by the school board at the October 25, 2005 meeting and commenced on January 1, 2006. It is a 50-year lease with an option to extend for 49 additional years. The terms of the lease agreement and the use agreement for the softball field will not require any meaningful changes, so it is recommended that the school board authorize the Director of Facilities to work with the City on making any necessary changes and to sign any amendments that result from these discussions. In addition to the Parks Commission approval, the other upcoming major steps in the project include City Plan Commission and Common Council approval of the conceptual plans, development of construction documents by the design team, bidding out the project this winter and starting construction next spring. A timeline of key dates is provided as Attachment 4.

This report was presented at the October 13, 2015, meeting of the Planning, Facilities, and Equipment Committee and the committee voted unanimously to forward this report onto the Board for consideration.

Administration recommends Board approval of the design and proposed budget for the Outdoor Athletic Facility Project as discussed in this report.”

Mr. Finnemore and Mr. Knecht displayed and presented the site plans for the Tremper, Bradford/Bullen, and Indian Trail outdoor athletic projects.

Mr. Finnemore answered questions from Board members.

Mr. Kunich moved for approval of the design and proposed budget for the Outdoor Athletic Facility Project as presented in the report. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy 5436 – Weapons submitted Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy and Rule 5436 - Weapons was last revised in 1999. School Board member Dan Wade has suggested revisions to the policy which would define any knife as a dangerous weapon as well as razor blades and box cutters.

At its October 13, 2015, meeting the Personnel/Policy Committee voted to forward revisions to Policy 5436 to the School Board for consideration. Administration recommends that the School Board approve revisions to Policy 5436 – Weapons as a first reading on October 27, 2015, and a second reading on November 24, 2015.”

Mrs. Coleman noted that a revised copy of Policy 5436 – Weapons was distributed.

Mrs. Snyder moved to approve the first reading of revised Policy 5436 – Weapons which included a cross reference correction of policy 5140.21 to 5111. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Act 55 – Notice of Academic Standards submitted by Mrs. Christine Pratt, Coordinator of Science; Mrs. Susan Mirsky; Coordinator of English/Language Arts; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Ms. Belinda Grantham, Director of Early Education; Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“On July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law. It requires Kenosha Unified School District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the school board and that will be in effect during each school year. Accordingly, electronic links to the detailed version of the applicable standards are provided pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. Additionally, with regards to emphasizing content-area literacy in all subjects, the Kenosha Unified School District

has adopted the Common Core Standards for Disciplinary Literacy. A link to this additional resource is: <http://dpi.wi.gov/standards/literacy-all-subjects>.

At its October 13, 2015, meeting, the Curriculum/Program Committee voted to forward this report to the School Board for approval. Administration recommends that the School Board approve the annual declaration and parent notice of the district's student academic standards that will be in effect for the 2015-16 school year."

Ms. Stevens moved to approve the annual declaration and parent notice of the district's student academic standards that will be in effect for the 2015-16 school year. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2014-2015 Budget Carryovers to the 2015-2016 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

"Historically, Kenosha Unified School District (KUSD) has prohibited the carryover of unutilized budget authority from one fiscal year to the next. At the August 9, 2000 meeting of the School Board it was unanimously approved to discontinue the practice of site carryovers.

Occasionally, purchases that were authorized but not fully paid for by the close of the respective fiscal year lead to a request to carry budget dollars over to the next year to cover those expenses.

In addition, there are several exceptional items that are potentially carried over from year to year. Administration is requesting to carryover the following to the 2015-2016 fiscal year budget:

Site Requested Carryover	\$254,800
Donation and Mini-Grant Carryover	<u>\$197,836</u>
	\$452,636

The charter schools are allowed carryover of any unspent general fund dollars, as stipulated in their individual contracts with the district. This is necessitated due to the unique funding of the schools, the responsibility they have for their entire budget, and their responsibility for future major maintenance issues or technology replacement not funded by the district. Starting fiscal year 2013, charter school carryovers were accounted for as assigned portions of the general fund balance rather than be added as additional amounts in expense budgets as in the past. This method provides for more accurate year to year budgeting while preserving the charter school's access to their surplus funds. The schedule at the bottom of Attachment A shows the total balance in the charter fund balance reserve accounts as \$1,188,193 as of June 30, 2015.

This report was reviewed by the Audit/Budget/Finance Committee at the October 13, 2015 meeting where it was recommended to be forwarded to the full School Board for approval. Administration requests that the School Board approve the report so that these carryover funds can be incorporated into the adopted 2015-16 budget."

Mr. Falkofske moved to approve the 2014-15 Budget Carryovers to the 2015-16 Budget. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Change in the Fiscal Year 2014-15 Adopted Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Board of Education adopted the 2014-15 budget on October 28, 2014, as prescribed by Wisconsin State Statute 65.90. From time to time there is a need to modify or amend the adopted budget for a variety of reasons. State Statutes require that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board of Education and that there be a publication of a Class 1 notice within ten (10) days of board approval. This document identifies budget modifications to the 2014-2015 Budget.

The majority of the changes are the result of carryover notifications determined to be available for various grants after the budget was formally adopted. Other grant awards (e.g. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the Board of Education through the approval of the grant as well as grant summary reports submitted to the Audit/Budget/Finance Committee.

Since State Statutes authorize the budget to be adopted by function; administration also requests approval of additional budget modifications that did not add or subtract dollars to the overall budget, but may have changed the function or purpose of the funding.

Attached is a copy of the Notice of Change in Adopted Budget in the proper State approved format that will need to be published in the Kenosha News after the board has approved these budget modifications.

This report was reviewed by the Audit/Budget/Finance Committee at the October 13, 2015 meeting where it was recommended to be forwarded to the full School Board for approval. Administration requests that the School Board approve the report and that the attached Class 1 notice be published within ten (10) days of the official board adoption.”

Mr. Kunich moved to approve Change in the Fiscal Year 2014-15 Adopted Budget and that the Class 1 notice be published within ten (10) days of the official board adoption. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Official Third Friday Enrollment Report – School Year 2015-16 submitted by Ms. Erin Roethe, Data Analyst; Mrs. Lorien Thomas, Research Analyst; Ms. Renee Blise, Research Analyst; Mr. Kristopher Keckler, Executive Director of Information and Accountability; and Dr. Savaglio-Jarvis, excerpts follow:

“Annually, Administration provides the Kenosha Unified School Board with the District’s Official Third Friday Enrollment Report. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

District-wide, enrollment decreased -213 students, from 22,474 students in 2014-15 to 22,261 students in 2015-16. Kenosha Unified will continue to experience the effects of large decline in PK/K enrollments due to a decline in birth rates. The Kenosha community had 209 fewer births in 2010 when compared to 2009. This timeframe would align with the current Kindergarten grade level.

The District reported a decrease of -266 students in the elementary schools, but this decrease was mainly due to both the noticeable decline in birth rates and the continued KTEC growth. Middle school enrollment decreased by -216 students (also related to the grade 6 expansion for KTEC) and high school enrollment increased by +155 students.

The total enrollment for the Special Schools, which included all charter schools, Chavez Learning Station, Kenosha 4 Year Old Kindergarten, Hillcrest, and the Phoenix Project, reported an increase of +114 students. The number of community-based child care centers at Kenosha 4 Year Old Kindergarten was reduced from 9 in 2014-15 to 8 in 2015-16, as these locations are also experiencing decreased enrollments.

The average class sizes for students in traditional elementary schools were relatively stable, consistent with the minor changes from the previous report, from 2014-15 to 2015-16. Kindergarten reported the largest change for a single grade with an average classroom decrease of -1.2, from 22.8 in 2014-15 to 21.6 in 2015-16. Middle schools reported an average class size of 26.5 students for the overall academic area, a decrease of -0.5 when compared to last year’s average of 27.0. The average high school class size in the overall academic areas rose slightly, +0.7 students, from 26.4 in 2014-15 to 27.1 in 2015-16.

At its October 13, 2015 meeting, the School Board Joint Audit/Budget/Finance & Personnel/Policy Standing Committee reviewed the 2015-16 Official Third Friday Enrollment Report and recommended that it be forwarded to the full School Board. Administration recommends that the School Board review the 2015-2016 Official Third Friday Enrollment Report, which is an informational item.”

Dr. Savaglio-Jarvis introduced the Formal Adoption of the 2015-16 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The Public Hearing on the 2015-16 Budget and the Annual Meeting of District Electors were held on September 14, 2015, in the auditorium of Indian Trail High School and Academy. The Board of Education has approved the budget assumptions which provided the direction to form the budget.

Since the public hearing and annual meeting, administration has updated the budget to reflect key variables such as student membership, equalized property valuations, certified state aid, and tax levies. In the official October 15 General Aid Certification the State has provided an increase of \$1,889,413 of general state aid as compared to last year which resulted in a reduction of our General Fund (10) tax levy.

The 2015-16 General Fund (10) is being budgeted as a balanced budget in which expenditures are projected to equal revenues, however administration is also presenting a request to carryover spending authority for an additional \$452,636 that would be a one-time authorized use of fund balance reserves; therefore, the budget will show a deficit equal to the amount of carryover allowed. General Fund balance reserves are currently greater than 10% of budgeted expenditures; therefore, the portion of School Board Policy 3323 that requires a one million dollar budgeted surplus (if the fund balance is below the 10% threshold) will not be applicable for 2015-16.

The total General Fund (10) ending fund balance is projected to be \$41.77 million dollars at the end of 2015-16 which represents 17.03% of the current year expenditures. Included in that number are the portions of the balance assigned to the charter schools (\$1,188,193). After adjusting for the charter balances, the district is left with a projected unassigned fund balance of \$40.58 million which represents 16.55% of the budgeted expenditures.

The 2015-16 Budget will include a proposed tax levy of \$89,365,681. The proposed tax levy for the General Fund (10) is the maximum amount allowable within State law without going to referendum. The overall 0.06% increase in total tax levy equates to \$57,887 additional tax dollars for the Kenosha Unified School District as compared to the previous year.

The total mill rate per \$1,000 of equalized valuation is \$10.88, a 3.06% decrease as compared to the prior year. The Equalized Property Values increased by 3.22% from last year which contributed to the overall mill rate decrease as the tax levy was spread over a larger base. Attachment A delineates this tax levy scenario and the last 10 years of equalized property values, tax levies, and mill rates.

It is requested that the Board of Education accept the following recommendations:

1. Formally adopt the District's 2015-2016 Budget using the accompanying Budget Adoption Motion (Attachment B).
2. Direct Administration to prepare a class one legal notice to be published publicly within ten days of the adoption (Attachment C).
3. Approve the property tax levy to be collected from the municipalities within the School District in the amount of \$71,041,926 for the General Fund, \$16,823,755 for the Debt Service Fund, and \$1,500,000 for the Community Service Fund. The Board must approve levy amounts on or before November 1st each year, per Wis. Stats. 120.12 (3)(a).

4. Direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015.”

Mr. Hamdan answered questions from Board members.

Mrs. Snyder moved to formally adopt the District’s 2015-2016 budget as recommended, prepare a class one legal notice to be published publicly within ten days of the adoption, approve the property tax levy to be collected from the municipalities within the District in the amount of \$71,041,926 for the General Fund, \$16,823,755 for the Debt Service Fund, and \$1,500,000 for the Community Service Fund, and direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to September 22, 2015, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval:

- Boys & Girls Club of Kenosha Gang Prevention Education - \$50,000.”

Mr. Kunich moved to approve the Boys & Girls Club of Kenosha Gang Prevention Education contract in the amount of \$50,000. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Falkofske presented School Board Resolution 320 – American Education Week 2015, which read as follows:

“*WHEREAS*, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping Kenosha’s youth with both practical skills and broader intellectual abilities, we give them hope for, and access to, a productive future; and

WHEREAS, education employees work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, be it resolved that Kenosha Unified School District does hereby proclaim November 16–20 as the annual observance of American Education Week.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mr. Falkofske moved to approve School Board Resolution 320 – American Education Week 2015. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Resolution to Exceed the Revenue Limit on Non-Recurring Basis (Debt Service Payment on Energy Efficiency Measures) submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“At the June 25, 2013, School Board meeting, the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency Project, also previously approved by the Board. The project involves energy efficiency and operational savings projects at district buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances.

Section 121.91(4)(o)1. of the Wisconsin Statutes provides that, upon the adoption by a school board of a resolution to do so, the District’s revenue limit may be increased by the amount spent in that school year on a project to implement energy efficiency measures or to purchase energy efficiency products, including the payment of debt service on bonds or notes issued to finance an Energy Efficiency Project. Due to the adoption of new emergency rules issued by the Department of Public Instruction (DPI) at the end of September, 2015, school boards will no longer need to pass a resolution to exceed revenue limit for the net debt service amount each and every year of the debt service; rather they can pass a resolution that encompasses all future related debt payments.

Administration requests that the Board approve the attached resolution to exceed the revenue limit for 18 years, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project.”

Ms. Stevens moved to approve the Resolution to Exceed the Revenue Limit for 18 years, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project. Mr. Wade seconded the motion. Unanimously approved.

Mr. Kunich presented the Donations to the District as contained in the agenda.

Mr. Kunich moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Coleman introduced the Policy and Rule 6440 – Course Options Enrollment submitted by Mrs. Marsha Nelson, Career and Technical Education Coordinator; Mrs. Housaman; Dr. Ormseth; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“Policy and Rule 6440 – Course Options Enrollment, was recently approved as a new KUSD policy in July. The Wisconsin 2015-17 State Budget Bill, Act 55, made changes to the Course Options statute (s. 118.52 WIS. Stats.). These changes took effect upon passage of the bill and are in effect for the 2015-16 school year. The new changes do not alter the current practice of enrollment options for students. However, the updated rules relate to the ability for postsecondary institutions to charge additional tuition and fees to students and parents. The original Course Options process called for students and parents to incur zero costs associated with participation, while the resident school district and the Institute of Higher Education (IHE) negotiated a DPI approved amount per enrollment. With these changes, the student and parent would still have zero costs if the student only obtains high school credit for the Course Options enrollment. However, if the student would earn college/postsecondary credit for successful completion, then the IHE may charge the pupil, or the parent or guardian of a minor pupil, additional tuition and fees. These fees would be in addition to any amount paid by the school district to the IHE.

The current Course Options enrollment timeline requires that students submit enrollment requests at least six weeks prior to the start of the course. With these immediate and important changes to the financial impact, KUSD felt it necessary to educate families so that they may understand the current developments. The minor revision to the policy will help KUSD students and parents improve their understanding of this program and its potential costs.

At its September 22, 2015 meeting the Board of Education approved the revised Policy & Rule 6440 as a first reading. Due only to the state statute and the DPI expectation, Administration recommends that the school board approve Policy & Rule 6440 as a second reading at the October 27, 2015 regular school board meeting.”

Mr. Falkofske moved to approve Policy and Rule 6440 – Course Options Enrollment as a second reading. Mr. Kunich seconded the motion. Motion carried. Mr. Flood abstaining.

Dr. Savaglio-Jarvis introduced Policy and Rule 4332 – Criminal Background Checks submitted by Mrs. Annie Petering, Chief Human Resources Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“Currently, the Criminal Background Check, Policy 4332, does not reference doing background checks for chaperones. Although the current language states, “This

includes, but is not limited to, volunteers, tutors, mentors and independent contractors”, it would be best to add “chaperones” to the explicitly listed individuals who are subject to criminal background checks. This addition would align with the proposed new Board Policy and Rule 4333 Chaperone Requirements and Expectations (see attached Criminal Background Check Policy 4332).

At its September 8, 2015, meeting, the Personnel/Policy Committee voted to forward revisions to Policy and Rule 4332 to the School Board for consideration. The Board approved revised Policy and Rule 4332 as a first reading on September 22, 2015. Administration recommends that the School Board approve proposed revisions to Policy and Rule 4332 – Criminal Background Checks as a second reading at the October 27, 2015, regular meeting.”

Mrs. Petering explained that there were some recent changes in state law that may require changes in the policy, that she is working on the possible incorporation of a national background criminal check instead of just a state criminal background check through the Department of Justice as noted in the policy, and would like the policy reviewed by the District’s legal counsel before final approval; therefore, she recommends that final approval of the policy be table.

Mrs. Snyder moved to table Policy and Rule 4332 – Criminal Background Checks until a future date. Mr. Falkofske seconded the motion. Unanimously approved.

Ms. Stevens moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 9:49 P.M.

Stacy Schroeder Busby
School Board Secretary