REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JUNE 28, 2016

A regular meeting of the Kenosha Unified School Board was held on Tuesday, June 28, 2016, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, Vice President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Stevens, Mr. Kunich, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mrs. Coleman was excused.

Mrs. Snyder, Vice President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, Presented the National Archery in the Schools Program Award.

Dr. Savaglio-Jarvis presented five Administrative and/or Supervisory Appointments.

Ms. Stevens moved to approve Ms. Kim Fischer as the Interim Regional Coordinator of Leadership and Learning – Secondary. Mr. Kunich seconded the motion. Motion unanimously approved.

Mr. Kunich moved to approve Mr. Scott Kennow as the Regional Coordinator of Leadership and Learning – Elementary 1. Mr. Garcia seconded the motion. Unanimously approved.

Mr. Wade moved to approve Ms. Cheryl Kothe as the Coordinator of Career and Technical Education. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Kunich moved to approve Mr. Martin Pitts as the Regional Coordinator of Leadership and Learning – Elementary 2. Mr. Garcia seconded the motion. Unanimously approved.

Ms. Stevens moved to approve Ms. Lisa Ruediger as the Coordinator of Special Education and Student Support. Mr. Wade seconded the motion. Unanimously approved.

There was no Legislative Report.

Views and/or comments by the public were made.

There were no responses/comments by Board members.

Mrs. Snyder made Board Vice President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.

Consent-Approve item XI-B – Minutes of the 5/24/16 Special Meeting, 5/24/16 Special Meeting and Executive Session, 5/24/16 Regular Meeting, and 5/26/16 and 6/14/16 Special Meetings.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

"It is recommended that the May 2016 cash receipt deposits totaling $526,021.99, and cash receipt wire transfers-in totaling $14,673,211.63, be approved. Check numbers 536540 through 537691 totaling $3,632,957.86, and general operating wire transfers-out totaling $364,270.01, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the May 2016 net payroll and benefit EFT batches totaling $12,752,721.62, and net payroll check batches totaling $14,038.46, be approved."

Consent-Approve item XI-D – Policy 8330 – Filling School Board Vacancies submitted by Mrs. Tamarra Coleman, School Board President, excerpts follow:

"School board policy 8330 has been reviewed by legal counsel and revised to comply with the requirements of 2015 Wisconsin Act 63 (attached). Act 63 requires school boards to fill vacancies within 60 days.

The legal references have also been updated.

At the May 24, 2016, regular meeting, several board members suggested slight wording changes and the School Board approved revised Policy 8330 as a first reading. It is recommended that the School Board approve revised Policy 8330 – Filling School Board Vacancies as a second reading on June 28, 2016."

Mr. Wade moved to approve the Consent Agenda with the revised Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations. Mr. Wade seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Adoption of Instructional Materials for Kindergarten through Fifth Grade Social Studies submitted by Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

"The current kindergarten through fifth grade social studies resources were published in 2002 by Holt and McDougal-Littell. These materials are severely out of date, and in many in-stances are no longer in a useable condition. As a result teachers have been supplementing the existing materials with resources they have found on their own.

Existing social studies resources were published 14 years ago. As teachers seek their own resources to supplement these out-of-date materials there is no longer consistency in materials between classrooms or schools. This provides challenges for students transferring between schools, and it creates an additional barrier in identifying gaps in the curriculum. As it exists now, the limited resources are creating a fragmented approach to teaching social studies across the district—limiting what is taught, learned, and assessed.

Kenosha Unified School District's Office of Finance released an RFP in late February 2016. Seven publishers responded to the RFP. The proposals from McGraw-Hill and Pearson Education closely matched the district-identified criteria to maximize student achievement. On April 21, 2016, elementary teachers were invited to presentations provided by McGraw-Hill and Pearson Education. As a result of the feedback, investigation, and publisher presentations, the kindergarten through fifth grade myWorld Social Studies series published by Pearson Education was selected as the curriculum resource for Kenosha Unified School District.

Purchase of the kindergarten through fifth grade myWorld Social Studies series in June 2016 will allow the district to provide immediate impact to the learning of elementary students. Additionally, the timing of the purchase allows materials to be delivered in time for the initial professional learning session for all kindergarten through fifth grade teachers on August 29, 2016. Pearson Education representatives will provide grade-level-specific training focused on the program components of the myWorld Social Studies series. Additional training will be provided to support teachers in the integration of social studies and E/LA curriculum.

At its June 14, 2016, meeting, the Curriculum/Program Committee voted to forward this report to the board of education. It is recommended that the board of education approve this request to purchase and begin using the kindergarten through fifth grade myWorld Social Studies series published by Pearson Education in the 2016-17 school year."

Mrs. Housman was present and answered questions from Board members.

Mr. Wade moved to approve the purchase and to begin using the kindergarten through fifth grade myWorld Social Studies series published by Pearson Education in the 2016-17 school year. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Adoption of Instruction Materials for High School Mathematics submitted by Mrs. Jennifer Lawler, Coordinator of Mathematics; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

"In May 2014 the board of education approved the adoption and purchase of Big Ideas Math resources for mathematics instruction in grades 6 through 8 and for the high school Algebra 1-Geometry-Algebra 2 sequence. Instructional resources for other high school mathematics courses offered in the district were not purchased at that time. The existing resources for Precalculus, Precalculus Honors, and AP Calculus were purchased in 2006. Resources for AP Statistics and Math Applications were purchased in 2008.

Beginning in May 2015, Math Analysis and Precalculus Honors teachers from district high schools met to develop a standards-aligned curriculum for these courses. As a result of this curriculum work, teachers identified that new instructional resources would be required to support the new curriculum. At the same time, the College Board announced that both AP Calculus AB and BC would undergo a curriculum and test revision to go in to effect for the 2016-17 school year. This revision by the College Board is the opportune time to purchase new resources that are aligned to the changes in the advanced placement (AP) curriculum. AP Statistics teachers have also voiced their desire for updated materials that will more effectively support students in their preparation for the AP examination. To initiate the review process, the coordinator of mathematics requested review copies of texts for each course under consideration from major textbook publishers. The table that follows lists the texts that were requested for review.

Teacher teams for each course then reviewed each of the resources for alignment to the Kenosha Unified School District and/or AP curriculum. The review team found that only one of the texts, Precalculus: Graphical, Numerical, Algebraic, adequately addressed all of the content included in the Kenosha Unified School District Scope and Sequence for these courses. All of the calculus texts reviewed fully addressed the content of the revised AP Calculus Curriculum Framework. teachers found strengths in each of the resources, all of which scored very high on the rubric. In the end the teachers determined that the resource with the greatest assets was Calculus for AP. Of the four texts reviewed for AP Statistics, two were identified to have superior alignment to the content and level of rigor expected on the AP Statistics Exam. Through their review the teachers determined that The Practice of Statistics offered the best supports for teachers and students preparing for the AP Statistics exam.

At its June 14, 2016, meeting, the Curriculum/Program Committee voted to forward this report to the board of education. It is recommended that the board of education approve this request to purchase and begin using Precalculus: Graphical, Numerical Algebraic, Calculus for AP, and The Practice of Statistics in the 2016-2017 school year."

Mr. Wade moved to approve the purchase and to begin using Precalculus: Graphical, Numerical Algebraic, Calculus for AP, and The Practice of Statistics in the 2016-2017 school year. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Reports of Contracts in Aggregate of $25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; Mr. Kristopher Keckler, Chief Information Officer – Information Systems; and Dr. Savaglio-Jarvis, excerpts follow:

"School Board Policy 3420 requires that "all contracts and renewals of contracts in aggregate of $25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent."

The contracts/agreements in aggregate of $25,000 that have been added to the Contract Management Database subsequent to April 25, 2016, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database link below while on district property.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Compass Learning in the amount of $168,400;
- Northwest Evaluation Association in the amount of $168,070;
- Rosetta Stone Advantage in the amount of $125,000;
- Follett in the amount of 151,979.50; and
- Cengage Learning in the amount of $43,725."

There were no questions from Board members.

Mr. Kunich moved to approve the contracts/agreements for Compass Learning in the amount of $168,400, Northwest Evaluation Association in the amount of $168,070, Rosetta Stone Advantage in the amount of $125,000, Follett in the amount of 151,979.50, and Cengage Learning in the amount of $43,725. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Kristopher Keckler, Executive Director of Information and Accountability, presented the School Year 2017-2018 Instructional Calendars submitted by Mrs. Lorien Thomas, Research Analyst; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

"The proposed 2017-18 instructional calendars as presented are very consistent with recent calendars. KUSD staff were provided the opportunity to take a survey in February, 2016. 1,810 staff provided feedback, 66.3% were teachers. Most of the responses aligned to previous surveys results, except for the noticeable preference to have 10 full days off for the winter break.

Certain choice schools, charter schools, and alternative programs align to the majority of the proposed boundary school calendars, but those programs may have minor alterations that best suit their specific format. The following schools and programs have the approval to deviate from the state mandate for instructional student contact minutes: Brompton, Dimensions of Learning, eSchool, Harborside, Hillcrest, KTEC, and Phoenix Program.

At this time, the Department of Instruction and the ACT Assessment group have not finalized their contract regarding the 2018 Spring grade 11 ACT dates. Similar to recent years, the High School Instructional Calendar will reflect those dates once the state contract is completed and communicated.

Administration recommends that the School Board review and accept the 2017-18 Instructional Calendars at its June 28, 2016 meeting."

Ms. Stevens moved to approve the 2017-2018 Instruction Calendars. Mr. Garcia seconded the motion. Unanimously approved.

Mrs. Annie Petering, Chief Human Resources Officer, presented the Questions Regarding Prior/Pending Misdemeanor and/or Felony Charges on Employment Application submitted by Mrs. Petering and Dr. Savaglio-Jarvis, excerpts follow:

"At the March 22, 2016, regular board meeting during consideration of the agenda item titled, "Discussion/Action – Policy and Rule 4332 – Criminal Background Checks" the School Board approved the following motion:

> "Mr. Flood moved to approve updated Policy and Rule 4332 – Criminal Background Checks as a second reading with the stipulation that the Board would hold a discussion at one of the next two board meetings on the question on the employment application pertaining to previous criminal charges. Mr. Falkofske seconded. Motion carried. Mrs. Snyder dissenting."

On February 12, 2016, Governor Scott Walker signed legislation (Assembly Bill 373) which overhauled the state civil service system limiting the state from inquiring about an applicant's criminal background on a job application, also referred to as "ban the box", and delays the inquiry until the person is certified for the position. In October 2011, Milwaukee County did the same as it relates to County employment. However, interesting to note, the law currently does not apply to Kenosha county or any educational employers.

Administration sought to learn more about the "ban the box" initiative and any potential ramifications to our school district. Both the Board and the administration are charged with the duty to provide a safe learning environment for all students. Therefore, the Office of Human Resources takes this charge seriously and until such time as the Governor mandates that assembly bill will be applied statewide to include educational employers, we must continue the practice that has been put into place to ensure the safety of our students and staff.

The administration also reached out to legal counsel, Ms. Shana Lewis from the law firm of Strang, Patteson, Renning, Lewis and Lacy, sc. Ms. Lewis has provided some staggering data regarding workplace violence and more importantly guidance on understanding the Wisconsin Fair Employment Act.

Based on the information provided by Attorney Lewis and the District's responsibility as noted in our recently adopted Core Values statement (Safety – providing a safe learning and working environment), the administration strongly believes in ensuring the safety of every student and employee of the district. No individual should be vulnerable to any threat or act that is unwarranted towards their well-being. It is our job to protect those that may or may not have a voice.

The application for employment currently has a statement for applicants to explain or provide more information regarding convictions. Please see the form attached. Therefore, administration does not recommend any change to the current employment application.

This report is provided for discussion purposes only this evening."

Board members expressed their views and comments.

Mrs. Petering was present and answered questions from Board members.

Mr. Patrick Finnemore, Director of Facilities, presented the Phase 2 Energy Efficiency Projects – Performance Contractor Selection submitted by Mr. Finnemore, Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

"At the April 25, 2016 School Board meeting, the Board approved a proposal to implement a Phase 2 series of energy efficiency projects using the energy revenue limit exemption based on the provisions in 2011 Wisconsin Act 32 and subsequent legislation. One of the requirements of Act 32 is that a school district must complete the projects through the use of a performance contract. KUSD issued a Request for Proposal (RFP) on May 3, 2016 for the purpose of hiring a performance contractor(s) and received proposals on May 24, 2016. A total of four firms responded to the RFP.

As we evaluated the proposals, our number one priority was obtaining the best fee possible for the district. We felt comfortable in making fee such a large component of the selection process because it is our opinion that each of the four firms has an excellent reputation and is well qualified to perform the work. Other items did factor in the decision and they included the quality and completeness of the proposal, experience and reference feedback, the technical approach proposed by the firm, the quality of the energy report each firm provided, and agreement of contractual terms. Based on our evaluation, Administration is recommending that we contract with Nexus Solutions for Projects 1 and 2 and McKinstry Essention for Project 3

Administration recommends School Board approval of the performance contractor selection of Nexus Solutions for Projects 1 and 2 and McKinstry Essention for

Project 3 as described in this report as well as authorizing District Administration to execute all related documents."

Mr. Wade moved to approve the performance contractor selection of Nexus Solutions for Projects 1 and 2 and McKinstry Essention for Project 3 as described in this report as well as authorizing District Administration to execute all related documents. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Hamdan presented the Resolution Authorizing the Sale of $28,495,000 General Obligation School Improvement Bonds, Series 2016 submitted by himself and Dr. Savaglio-Jarvis, excerpts follow:

"At the April 25, 2016, regular School Board meeting, the Board approved a proposal to implement a Phase 2 series of energy efficiency projects using the energy efficiency revenue limit exemption based on the provisions in 2011 Wisconsin Act 32 and subsequent legislation. On May 10, 2016, the Board held a special meeting where they unanimously approved an initial resolution authorizing general obligation bonds in an amount not to exceed $74,990,000 in order to fund all of these projects. The initial resolution also called for a public hearing in connection with the debt issuance. A public hearing on the matter was held on May 24, 2016, with no objections to the projects or the debt issuance being expressed. Phase 2 consists of a series of projects as detailed in the report presented by Mr. Patrick Finnemore recommending the Performance Contractor selection. These projects will be performed over a six year time period and this first bond sale will provide the necessary funds to complete the first project which includes Bullen Middle School and Lance Middle School. Additional bond sales will be timed to work with the planned project schedules.

Administration requests that the Board (1) approve the resolution provided at the June 28, 2016, regular School Board meeting for the issuance and sale of bonds, and (2) authorize the Board Officers and the District Administration to execute all documents relating to the sale and issuance."

Mr. Hamdan distributed sale summary documents and Ms. Michele Wiberg, Vice President of PMA Securities, Inc., presented the information which included a historical interest rate comparison, bid summary, issue structure, and a detailed financing plan.

Mr. Wade moved to approve the Resolution Authorizing the Sale of $28,495,000 General Obligation School Improvement Bonds, Series 2016 for the issuance and sale of bonds and authorize the Board Officers and the District Administration to execute all documents relating to the sale and issuance. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Hamdan presented the Authorization of 2016-2017 Expenditures Prior to Formal Adoption of the Budget submitted by himself and Dr. Savaglio-Jarvis, excerpts following:

"The budget adoption cycle for Wisconsin school districts is such that school boards do not adopt a final budget until October of each year, despite the fact that the

fiscal year begins in July. The primary reason for this delay is that many of the factors needed to finalize the budget are not known until October. Equalized property values and official 3rd Friday student counts will not be known until the end of September. Certification of state aid from the Department of Public Instruction (DPI) will not occur until October.

The preliminary budget assumptions that form the basis of the 2016-2017 budget were approved by the Board of Education at their regularly scheduled meeting on April 25, 2016. The approved assumptions will be incorporated into the District's preliminary 2016-2017 budget which will be presented at the public hearing of the budget on September 14, 2016. The final budget will be presented to the board in October 2016 for formal adoption.

Administration requests that the Board authorize the payment of all currently authorized salaries and benefits beginning July 1 and continuing until the budget is formally adopted. In addition, it is requested that the Board authorize expenditures in other areas to continue at the discretion of the administration up to the levels authorized in the prior year's budget, not to exceed 34 percent of that budget, unless specific board action has occurred to either initiate or discontinue specific programs or activities."

There were no questions from board members.

Ms. Stevens moved to authorize the payment of all currently authorized salaries and benefits beginning July 1 and continuing until the budget is formally adopted and to authorize expenditures in other areas to continue at the discretion of the administration up to the levels authorized in the prior year's budget, not to exceed 34 percent of that budget, unless specific board action has occurred to either initiate or discontinue specific programs or activities. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Garcia presented the Donations to the District as contained in the agenda.

Mr. Garcia moved to approve the Donations to the District as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

Ms. Stevens move to adjourn the meeting. Mr. Falkofske seconded the motion. Unanimously approved.

Meeting adjourned at 8:05 P.M.

Stacy Schroeder Busby
School Board Secretary