

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD MARCH 28, 2017

A regular meeting of the Kenosha Unified School Board was held on Tuesday, March 28, 2017, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Stevens, Mrs. Snyder, Mr. Garcia, Mr. Falkofske, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Kunich was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented the KUSD Elementary and Middle School Spelling Bee Winners and the Future Business Leaders of America Regional Leadership Conference Award Winners.

Mr. Todd Jacobs presented the Exchange Club of Kenosha A.C.E. Award.

There were no Administrative or Supervisory Appointments.

Mrs. Snyder introduced the student ambassador, Julie Magiera from LakeView Technology Academy, and she made her comments.

There was no legislative report.

Mrs. Coleman noted that the number of people signed up for Views and Comments by the Public would most likely exceed the 45 minutes allotted by policy.

Ms. Stevens moved to extend the Views and Comments by the Public time past the allotted 45 minutes. Mr. Falkofske seconded the motion. Unanimously approved.

Views and/or comments were made by the public.

Board members made their responses/comments.

Mrs. Coleman gave the Board President remarks.

There was not a Superintendent's Report.

Ms. Stevens departed from the meeting at 8:49 P.M.

Consent-Approve item XI-B — Minutes of the 2/23/17, 2/28/17, and 3/7/17 Special Meetings and Executive Sessions, 2/23/17, 3/6/17, and 3/7/17 Special Meetings, and 2/28/17 Regular Meeting was pulled from the consent agenda.

Board members then considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the February 2017 cash receipt deposits totaling \$509,256.02, and cash receipt wire transfers-in totaling \$27,318,241.70, be approved.

Check numbers 547005 through 548378 totaling \$11,481,626.84, and general operating wire transfers-out totaling \$434,519.91, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2017 net payroll and benefit EFT batches totaling \$12,612,296.74, and net payroll check batches totaling \$35,533.63, be approved.”

Consent-Approve item XI-D – Changes to Building Permit Fees and Regulations and Board Policies 1330 and 1331 submitted by Mr. Patrick Finnemore, Director of Facilities, and Dr. Savaglio-Jarvis, excerpts follow:

“The primary purpose for this report is to address changes to the building permit fees and regulations in order to reflect the new or improved outdoor athletic facilities at our high schools. Generally changes to fees are addressed in the summer of each year to take effect on September 1; however, there is a great deal of interest related to rentals of the new facilities; therefore, it was not prudent to wait until the summer to address these changes. In addition, we are proposing a couple of additional changes so that all of the regulation and policy related changes can be considered at the same time.

This report was presented at the February 14, 2017, meeting of the Joint Planning, Facilities, and Equipment and the Personnel and Policy Committees, however, due to lack of a quorum, no action was taken.

At its February 28, 2017, regular meeting, the School Board approved the recommended changes to the permit fees and regulations and a first reading of Board Policies and Rules 1330 and 1331 as described in this report. Administration recommends that revised Board Policies and Rules 1330 and 1331 be approved as a second reading on March 28, 2017.”

Consent-Approve item XI-E – School Board Policies Update – Employee Handbook submitted by Mr. Finnemore and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha Unified School District (“the District”) has an employee handbook that is in effect until June 30, 2017. Each year, the Office of Human Resources reviews and updates the employee handbook. During this review, the Office of Human Resources found several Board policies that are in need of updates for various reasons. The relevant Board policies, along with rationale for the necessary updates, are set forth below. The corresponding Board policies are attached.

These policy revisions were presented to the Personnel/Policy standing committee on February 14, 2017. Due to lack of quorum no action was taken. These policy revisions were presented to the School Board for a first reading on February 28, 2017. Administration recommends that the School Board approve the revised policies as presented this evening as a second reading on March 28, 2017.”

Mr. Falkofske moved to approve the Consent Agenda as revised. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Employee Health Clinic Cost Savings Option submitted by Mrs. Annie Petering, Chief Human Resource Officer, and Dr. Savaglio-Jarvis, excerpts follow:

“On March 7, 2017 there was a working Board meeting to review the status of our health insurance. This status update was presented by our health insurance advisor, Hayes Companies. Mr. Michael Neuberger and Chris Smessaert presented on behalf of Hayes companies. As part of this status update, they shared that currently our health insurance premiums will go up by 8% effective July 1, 2017. They also shared two cost-savings options, one of which is the elimination of the InHealth Clinic. Specifically, they shared that if the District were to eliminate the InHealth Clinic it would realize a cost savings of \$351,234.

Mr. Neuberger and Mr. Smessaert shared that the clinic has been under-utilized throughout its duration. Mr. Neuberger and Mr. Smessaert shared some reasons behind the underutilization. They shared that because the District offers such low deductibles, low co-pays, and plan designs, where there is no out of pocket maximum (\$250/\$500 plan), employees have no incentive to use the free clinic. Currently, 67.8% of our employees are enrolled in the \$250/500 deductible plan (Buy-up 2 plan).

The clinic has been open since December of 2013. It has been under-utilized for the past three years. As presented by Hayes, the District would realize a cost savings of \$351,234. A survey was conducted in September of 2014, and several adjustments were made as a result of the survey. The following were the changes: hours of operation and in house clinician.

After Board discussion and review of the presentation on March 7, 2017, it was concluded by the Board that administration would bring back as an action item for a vote on this cost savings reduction by eliminating the health clinic due to low usage. Therefore, Administration is recommending the elimination of the employee health clinic, as a cost savings total back to the District in the amount of \$351,234.”

Mrs. Snyder moved to approve Administration's recommendation for the elimination of the employee health clinic, as a cost savings total back to the District in the amount of \$351,234. Mr. Falkofske seconded the motion. Unanimously approved.

Mrs. Michele Wiberg, Vice President of PMA Securities, Inc., presented Resolution No. 331 Authorizing a State Trust Fund Loan in the Amount of \$16,355,000 for Energy Efficiency Projects submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

"At the April 25, 2016, regular School Board meeting, the Board approved a proposal to implement a Phase 2 series of energy efficiency projects using the energy efficiency revenue limit exemption based on the provisions in 2011 Wisconsin Act 32 and subsequent legislation. On May 10, 2016, the Board held a special meeting where they unanimously approved an initial resolution authorizing general obligation bonds in an amount not to exceed \$74,990,000 in order to fund all of these projects. The initial resolution also called for a public hearing in connection with the debt issuance. A public hearing on the matter was held on May 24, 2016, with no objections to the projects or the debt issuance being expressed.

Phase 2 consists of a series of projects as detailed in the May 10, 2016, report presented by Mr. Patrick Finnemore, Director of Facilities. These projects are being performed over a six year time period and the administration is working closely with the District financial advisor, PMA Securities, Inc. to time the issuance of debt to align with project spending needs. The first bond sale was unanimously approved by the Board on June 28, 2016, in the amount of \$28,495,000 to provide the necessary funds to complete the first project which includes Bullen Middle School and Lance Middle School. Coinciding with project progression, administration is seeking to fund projects two and three with a combination of General Obligation School Improvement Bonds and a State Trust Fund Loan. Together with PMA Securities, Inc., administration will continue to analyze the best possible funding options to support these projects as well as seek to refinance existing debt if deemed advantageous to the District.

Administration requests that the Board approve the resolution provided for the authorization of a State Trust Fund Loan in the amount of \$16,355,000 for Energy Efficiency Projects, which reads:

RESOLVED that we, the members of the School Board of the School District of Kenosha Unified, Wisconsin, duly assembled in meeting according to law this 28 day of March, 2017 approve and authorize that application be made by the President and Clerk of the School Board to the Board of Commissioners of Public Lands for a State Trust Fund loan in the amount of Sixteen Million Three Hundred Fifty Five Thousand and 00/100 Dollars (\$16,355,000.00) for the purpose of financing energy efficiency projects. The loan is to be repaid within 10 years from the 15th day of March preceding the date the loan is made. The loan is payable in annual installments with interest at the rate of 3.50 percent per annum, from the date of making the loan to the 15th date of March next and thereafter annually as provided by law.

BE IT FURTHER RESOLVED that there is levied on all the taxable property within the School District of Kenosha Unified a direct, irrevocable annual tax in amount to pay the principal and interest on the loan as they become due.

BE IT FURTHER RESOLVED that we, the members of the School Board of the School District of Kenosha Unified, Wisconsin do not intend to use our exemption authority within the purview of Section 67.12(12)(e)2g, Wisconsin Statute, for the application of this loan.

Administration also requests that the Board authorize Board officers and District administration to execute all documents relating to the sale and/or issuance.”

Mr. Wade moved to approve the resolution provided for the authorization of a State Trust Fund Loan in the amount of \$16,355,000 for Energy Efficiency Projects and to authorize the Board officers and the District administration to execute all documents relating to the sale and/or issuance. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Head Start Federal Grant request submitted by Ms. Lisa KC, Assistant Director of Head Start; Ms. Luanne Rohde, Director of Early Education; Dr. Bethany Ormseth, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2017-2018 school year. The funding for this grant is \$2,025,018. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start Program.

The purpose of the Head Start program is to provide comprehensive services in the areas of health, education, social/emotional development, and parent involvement for low-income preschool children and their families. This grant will service 330 high-risk children who will be three or four years of age on or before September 1, 2017. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

Administration recommends that the school board approve the 2017-2018 Head Start Federal Grant.”

Mr. Wade moved to approve the 2017-2018 Head Start Federal Grant. Mrs. Snyder seconded the motion. Unanimously approved.

Mrs. Julie Housaman, Chief Academic Officer, presented Policy 6610 – Procedures for Selecting and Using Supplementary Instructional Materials submitted by Ms. Rohde; Mrs. Sarah Smith, Coordinator of Language Acquisition; Mrs. Christine Pratt; Coordinator of Science; Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 6610 includes a seven-year curriculum cycle that details the selection and purchase of updated curriculum materials in Phase 3 of the seven-

year cycle. To be responsive to the continuously changing global community and academic expectations and standards, it is essential that the curriculum cycle is reviewed regularly. When necessary, updates to this cycle are brought to the School Board for approval to ensure the immediate needs of students and teachers alike are addressed through this process.

The revisions to the seven-year cycle in Policy 6610 are based on maximizing curriculum funding allocations as well as the addition of early education and kindergarten through eighth grade Spanish language arts curriculum.

Due to the weather related cancellation of the March 14, 2017, Curriculum/Program Standing Committee meeting, Administration recommends that the Board of Education approve the revised Kenosha Unified School District Policy 6610—Procedures for Selecting and Using Supplementary Instructional Materials as a first reading on March 28, 2017, and second reading on April 24, 2017.”

Ms. Stevens returned to the meeting at 8:58 P.M.

Mrs. Housaman answered questions from Board members.

Mrs. Snyder moved to approve revised Policy 6610—Procedures for Selecting and Using Supplementary Instructional Materials as a first reading. Mr. Garcia seconded the motion. Unanimously approved.

Mrs. Housaman presented the Adoption of Instructional Materials for Ninth Through Twelfth Grade World Language presented by Mrs. Smith, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“The world language program in Kenosha Unified School District consists of five languages: Chinese, French, German, Italian, and Spanish. The high school world language program offers a variety of these five languages at various high schools.

The last purchase of materials for high school world language was in 2010, when materials were purchased for Chinese, French, German, Italian, and Spanish.

World language teachers have expressed the need for updates to the current curriculum and updated resources. With updates to technology in the past ten years, there are many interactive pieces that can be used for the curriculum, including new instructional approaches and classroom resources.

The instructional materials selected to support the Kenosha Unified School District world language curriculum would be put into place for the start of the 2017-18 school year.

Due to the weather related cancellation of the March 14, 2017, Curriculum/Program Standing Committee meeting, this report is being forwarded directly to the Board of Education. Administration recommends that the Board of Education grant approval to purchase Spanish and French instructional resources along with Chromebooks and Chromebook carts as outlined in this report.”

Mrs. Housaman answered questions from Board members.

Mr. Wade moved to approve the purchase of Spanish and French instructional resources along with Chromebooks and Chromebook carts as outlined in the report. Ms. Stevens seconded the motion. Unanimously approved.

Mrs. Housaman presented the Adoption of Instructional Materials for Kindergarten Through Fifth Grade Science submitted by Mrs. Pratt, Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“This request to adopt and purchase science instructional materials for kindergarten through fifth grade aligns with Phase 3 of the Curriculum Development Cycle in Kenosha Unified School District Board of Education Policy 6300: Curriculum Development and Improvement.

The instructional materials review process began in February 2016. An Elementary Science Instructional Materials Review Team met six times from February 2016 through July 2016.

The team members worked to increase their understanding of the NGSS and the instructional shifts required to successfully implement them by attending professional learning opportunities. Team members who attended the professional learning opportunities also conducted research on the availability of instructional resources aligned to the NGSS.

Representatives from each of the seven instructional programs chosen for in-depth review were invited to present their program to the members of the Elementary Science Instructional Materials Review Team. These presentations occurred between September 2016 and January 2017. The team used a Vendor Presentation Review and Feedback form to gather information and submit comments. After all presentations were complete, the team met twice to analyze its findings using the Wisconsin Instructional Resources Review Tool for Science. As a result of these meetings, the team chose two finalists. Instructional materials and resources from both finalists were on display at the Educational Support Center from February 1 through 10, 2017. Instructional staff and community members were invited, via the Kenosha Unified School District media outlets, website, and the Kenosha News, to peruse the materials and provide feedback.

As a result of the in-depth review process described in this report, *Amplify Science* was selected as the core instructional program for Kenosha Unified School District kindergarten through grade 5 science. The new Amplify science curriculum is based on the Next Generation Science Standards. It was developed through a partnership between the Lawrence Hall of Science, a public science museum and research center at the University of California—Berkeley, and Amplify, a digital educational products company. The Amplify science curriculum blends digital experiences with hands-on lessons, and the units have been extensively field-tested. It is currently in use in over 55 districts in the United States, including districts in Wisconsin, California, New Jersey, and Pennsylvania.

Due to the weather related cancellation of the March 14, 2017, Curriculum/Program Standing Committee meeting, this report is being forwarded directly to the Board of Education. Administration recommends that the Board of Education grant approval to purchase kindergarten through fifth grade Amplify Science curriculum materials as outlined in this report.”

Mr. Wade moved to approve the purchase of the kindergarten through fifth grade Amplify Science curriculum materials as outlined in this report. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the School District Self-Evaluation of the Status of Pupil Nondiscrimination of Equality of Educational Opportunities submitted by Mr. Willie Days, Coordinator of Student and Family Engagement; Mr. Juan Torres, Coordinator of Student and Family Engagement; Mrs. Cheryl Kothe, Coordinator of Career and Technical Education; Mr. Edward Kupka, Coordinator of Student Support; Mr. Scott Plank, Coordinator of Fine Arts; Mrs. Renee Blise, Research Coordinator; Mr. Bryan Mogensen, Coordinator of Athletics, Health, Physical Education, and Recreation; Ms. Susan Valeri, Chief of Special Education and Student Support; Mrs. Housaman; Dr. Ormseth; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“PI 9.06 of the Wisconsin Administrative Code requires school boards to evaluate the status of nondiscrimination and equality of educational opportunity in school districts at least once every five years and report the results to the Wisconsin Department of Public Instruction (DPI). This report covers administrative procedures, enrollment trends and practices, pupil services, trends in discipline data, extra-curricular and athletic participation, and trends in forms of recognition.

The self-evaluation is an invaluable tool that can be used to strengthen the commitment to foster equitable and successful schools for all students. In 1994, Wisconsin School Districts participated in Cycle I which focused on whether compliance had been achieved with the requirements established under Wisconsin's pupil nondiscrimination law. In 2001, districts participated in Cycle II and assessed the effectiveness of their efforts in achieving pupil nondiscrimination and equality of educational opportunity. In 2006 and 2011, districts were required to complete Cycle III, which evaluated the status of nondiscrimination and equality of educational opportunity.

To meet the five-year evaluation and reporting requirements in 2016, the Department of Public Instruction is requiring Wisconsin districts to again evaluate the subject areas and to create an evaluation report and assure the DPI of their work. The findings and recommendations for improvement should help to guide KUSD staff in the coming years.

Administration recommends that the School Board review and accept the School District Self-Evaluation of the Status of Pupil Nondiscrimination and Equality of Educational Opportunities at its March 28, 2017 meeting.”

Mr. Keckler, Dr. Savaglio-Jarvis, and Ms. Valeri answered questions from Board Members.

Mr. Wade moved to accept the School District Self-Evaluation of the Status of Pupil Nondiscrimination and Equality of Educational Opportunities. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2017-2018 Employee Handbook – Revised Edition submitted by Mrs. Petering and Dr. Savaglio-Jarvis. She noted that the item is on the agenda for discussion purposes only and that Mrs. Petering was present to answer any questions. There were no questions or discussion amongst Board members.

Mr. Snyder presented the Donations to the District.

Mrs. Snyder moved to approve the Donations to the District. Mr. Falkofske seconded the motion. Unanimously approved.

Mrs. Coleman introduced the Minutes of the 2/23/17, 2/28/17, and 3/7/17 Special Meetings and Executive Sessions, 2/23/17, 3/6/17, and 3/7/17 Special Meetings, and 2/28/17 Regular Meeting.

Mr. Falkofske moved to table the Minutes of the 3/6/17 Special Meeting and approve the remainder of the minutes. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Falkofske moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 9:35 P.M.

Stacy Schroeder Busby
School Board Secretary