



Mission: *Provide excellent, challenging learning opportunities and experiences that prepare each student for success.*

Vision: *To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.*

Strategic Direction: Foster and strengthen community partnerships to increase student learning and family engagement.

Project Community Partnerships Strategic Project Team Meeting
Date Monday, May 16, 2016
Time 4:30 PM – 6:00 PM
Location Education Support Center – 190B
Team Leaders Tanya Ruder, Executive Director of Community Partnerships and Media Relations
 Pat Demos, Community School Relations Coordinator

Meeting Attendees Team Members, Guests as Reactor Team

Agenda Item	Owner	Discussion Points
Agenda Review	<i>Joe</i>	Comments regarding meeting notes/Minutes
Overview of Reactor Team Process	<i>Bruce</i>	Provide general overview of purpose of reactor team Describe reactor team process and ground rules
Community Partnership work Presented	<i>Pat, Heather, Willie</i>	<ul style="list-style-type: none"> • Present template highlighting objectives, measures, and initiatives • Provide context regarding the journey – key points of conversation; any barriers to progress • Provide rationale and explanation of deliverables – linking initiatives and objectives, with strategic direction.
Questions and Comments	<i>Reactor Team</i>	Open for questions, comments
Team Reflection and Actions	<i>Project Team</i>	Discuss observations, comments, and concerns of the Reactor Team <ul style="list-style-type: none"> • Modify product as deemed appropriate
Project Team Debrief	<i>Joe</i> <i>Bruce</i>	+ Δ
Close	<i>All</i>	Summarize Decisions, Actions, Next Steps

MEETING MINUTES

Decisions Made

- 1.
- 2.
- 3.

Action Items:

Description	Responsible	Due By
1.		
2.		
3.		

Project Phase = Reactor Team – Finalize Deliverables (Final Step)

Overall Project Status = Red = Concern (behind schedule) Yellow = At Risk (might fall behind schedule) Green = On Track